



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 E-mail: hafed@hry.nic.in
Web-site: www.hafed.gov.in



**SHORT TERM TENDER NOTICE
PURCHASE OF RICE**

Hafed intends to purchase following quantities of Rice:

Variety of Rice					
	Wand	Tibar	Dubar	Moongra	Total
Superior Basmati Rice	50 MT	50 MT	100 MT	-	200 MT
Permal Rice	200 MT	-	-	-	200 MT
1121 Steam Rice	100 MT	-	-	-	100 MT
Pusa Basmati Steam Rice	100 MT	-	-	-	100 MT
Sarbati Steam Rice	50 MT	-	-	-	50 MT

Tender documents containing terms and conditions, specifications etc. can be downloaded from the HAFED website www.hafed.gov.in or it can be obtained from HAFED Office in Panchkula, HAFED office at Delhi or HAFED Rice Mill, Taraori on any working day. Interested parties may submit their sealed offers in the prescribed proforma to **the District Manager, HAFED KARNAL, Bay No.19-20, Part-I, Sector-12, Karnal latest by 31.05.2014 at 2:30 p.m.** Offers will be opened on the same day at **3:00 p.m. in the HAFED District Office, Karnal** in the presence of the parties who may wish to be present.

Managing Director HAFED reserves the right to accept or reject any/all tenders without assigning any reason.

Managing Director



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Tender Form No.: _____

The Managing Director,
Hafed Panchkula

Date & Time of Submission on **31.05.2014** upto 2.30 PM
Date & Time of Opening on **31.05.2014** at 3.00 PM
at Hafed District Office Karnal, Bay No.19-20.

Part-I, Sector-12, Urban Estate, Karnal.

Subject: TENDER FOR PURCHASE OF RICE.

Sir,

In response to your tender notice published in the _____ on dated _____. I/we on behalf of _____ do hereby offer to supply the following material / goods as per the terms and conditions and specifications prescribed by you which are duly accepted to our firm.

I. Rates per qtl. F.O.R. HAFED Rice Mill Taraori

Sr. No.	Variety of Rice	Packing	Qty (in MT)				
				Basic rate	VAT	CST against Form C	Total inclusive all
		i) 25kg Net, packed in Hafed bags					
		ii) 50 Kg Net					
		iii) Loose					

II. Rates per qtl. F.O.R. HAFED Regional Marketing Office Delhi.

Sr. No.	Variety of Rice	Packing	Qty (in MT)				
				Basic rate	VAT	CST against Form C	Total inclusive all
		iv) 25kg Net, packed in Hafed bags					
		v) 50 Kg Net					
		vi) Loose					

I/we also enclosing herewith an account payee Demand draft No. _____ dated _____ for Rs. _____ in favour of Hafed Rice Mill, payable at Taraori District Karnal towards the earnest money along with tender form duly stamped and signed.

Thanking you,

Yours faithfully,
Seal & Signature _____
Name _____
Full Address _____

Telephone No. _____



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Tender Form No.: _____

Date & Time of Submission on **31.05.2014** upto 2.30 PM

Date & Time of Opening on **31.05.2014** at 3.00 PM
at Hafed District Office Karnal.

Terms and conditions: General conditions of contract as mentioned hereunder and Specification of Rice as per Annexure : I-VI attached.

EARNEST MONEY AND SECURITY:-

Sealed tenders must be accompanied with earnest money of Rs. 50/- per quintal for total quantity offered by you in the shape of demand draft drawn on any scheduled bank in favour of Hafed Rice Mill, payable at Taraori District Karnal. Tenders without earnest money are liable to be rejected. The earnest money is subject to forfeiture if after submitting the tender, the tenderer resiles from or modifies any of the terms and conditions of the tender and also if the tenderer fails to furnish the requisite security deposit within seven days of the issue of the supply order. The successful tenderers shall have to furnish security equivalent to 5% of the total cost of ordered quantity in the shape of Bank Draft. Earnest money of successful tenders can be adjusted towards security deposit for the satisfactory execution of the order. No interest will be payable on EMD/security deposit. Any earnest money already lying with Hafed on account of any other contract (s) shall not be adjusted against the earnest money / security amount of this tender. Earnest money through Cheque shall not be accepted.

RATE:

The rate offered by tenderers shall be F.O.R. Hafed Rice Mill, Taraori District Karnal (Haryana) as well as F.O.R. Hafed Regional Marketing Office Delhi inclusive of all taxes, duties, levies, Octroi, packing and forwarding charges as per details on the tender form. The rates can be quoted for either /some/all of the three options given below:-

- i) In 25 Kg nett packing, the supplies are to be made in the printed bags to be made available by Hafed.
- ii) In 50 Kg. nett packing supplies will be made in sound jute bags to be arranged & supplied by the supplier at his own cost.
- iii) Supplier can also quote the rates for loose rice, under this option the supplier will make the supplies packed in bags and after keeping the rice, empty bags will be returned to the supplier.

Unloading of the material at Hafed Rice Mill, Taraori District Karnal (Haryana) as well as F.O.R. Hafed Regional Marketing Office Delhi will be done by Hafed and its cost will also be borne by Hafed.

VALIDITY

The offered rates will be valid for 7 days from the date of opening of the tender.

QUANTITY

Hafed intends to purchase the following quantity :

Sr. No	Variety of Rice					Total
		Wand	Tibar	Dubar	Moongra	
1	Superior Basmati Rice	50 MT	50 MT	100 MT	-	200 MT
2	Permal Rice	200 MT	-	-	-	200 MT
3	1121 Steam Rice	100 MT	-	-	-	100 MT
4	Pusa Basmati Steam Rice	100 MT	-	-	-	100 MT
5	Sarbati Steam Rice	50 MT	-	-	-	50 MT
	Total	500 MT	50 MT	100 MT		650 MT

The above quantity can be increased/ decreased according to the requirement of the Hafed as per terms and conditions of the order. The supply of Rice will be made as per the schedule to be given by Rice Mill, Taraori, however, total quantity will have to be supplied within a period of 30 days from the date of supply order.

DELIVERY /PENALTY :-

The party will deliver the Rice at Hafed Rice Mill Taraori/ Hafed Regional Marketing Office Delhi as per the schedule to be given by the Rice Mill Taraori. However, the total quantity will have to be supplied within 30 days from the date of the confirmed order. In case the Rice is not delivered within the prescribed delivery period within 30 days, then the penalty @ 1% per week or part thereof of the value of undelivered quantity shall be imposed. If the supply is not made as per the schedule/ within delivery period of 30 days then the rice will be purchased at the risk and cost of the party and the security amount so deposited by the party will be forfeited.

INSPECTION:-

Physical inspection of stocks shall be done by the authorized officials of HAFED at the time of receipt in the presence of the supplier or his/ her representative, if any. The material will be unloaded only if the authorized officials are satisfied that the quality of the material seems to be of acceptable quality, otherwise the material will be returned back as such at the cost of the supplier. During unloading of the material from each vehicle, 4 random samples will be drawn by the authorized officials of Hafed in the presence of the supplier or his/ her representative whosoever is present at the time of unloading. For the purpose of testing, one lot of approx. 50 MT rice would be considered and one composite sample for each lot would be prepared by mixing the above said samples drawn from each of the vehicle. Out of these four sealed samples, one sealed sample will be handed over to the supplier, one will be retained by the Rice Mill/ Delhi Office and the other two will be sent to the third party inspection agency for testing selected by Hafed for this purpose. Till the test results are received, the rice will be unloaded/ stored separately. The testing of material from the laboratory would be ensured within 3 working days positively and the

final decision regarding acceptance/ rejections will be taken on the basis of the test results. Once the material is accepted, it will be stored at a proper place by the concerned officials of HAFED.

The provisions for acceptance/rejection/rebate etc. would be as under:

- i). The rice can be accepted with the prorata cut if the moisture contents are found above 12%. However, stocks having moisture content of more than 14% will be summarily rejected.
- ii). The rice would be rejected if any of the major parameters i.e. Purity, Length and Damaged/ Discoloured, is/are found beyond the prescribed specifications of the tender.
- iii). The rice can also be accepted if any of the parameters, other than above, is/are found beyond the prescribed specifications. However, such rice would be accepted after imposing penalty, the quantum of which would be decided by the Managing Director, Hafed on the basis of the recommendations of the purchase committee.

The testing charges shall be borne by the HAFED, in case the material is accepted otherwise these charges shall be borne by the party. In case the rice is not found of acceptable quality on the basis of the test results, it will be lifted back by the supplier at its own cost.

PAYMENT/ REFUND OF SECURITY :-

100% payment shall be released within one week of the acceptance of the material on the basis of test results and satisfactory completion of total supplies. Bank charges shall be deducted from the payment of the supplier, if any. Security amount shall be released /refunded without interest, on satisfactory completion of supplies.

OTHERS:-

1. Hafed will have the right to issue supply order in phases to any one or more tenderers whose tenders are accepted.
2. Hafed reserves the right to accept or reject any or all tenders without assigning any reason.
3. In case of any dispute, relating to the contract/supply order due to interpretation of the terms and the conditions or due to delay in the delivery, due to any other reason, the matter shall be referred to the Managing Director Hafed, Panchkula or his/her nominee for arbitration whose decision shall be final and binding upon both the parties.

Managing Director,
Hafed, Panchkula.

ACCEPTED

Seal & Signature of the authorized
person on behalf of tenderer.

Name _____

Address: _____

Mobile No. _____

Telephone & Fax No. _____

Annexure- I**Specifications for Hafed Superior Basmati Rice**

Sr. No.	Parameter	Value	Basis
1	Moisture	12.0% Max.	% by weight
2	Purity	93% min	% by weight
3	Length	6.5 mm	Minimum
4	Length	7.2 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	7.0% max.	% by weight
7	Foreign matter	Nil	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 th of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Excellent	
16	Flavour	Characteristic of Basmati Rice	Marked degree of Aroma
17	Weeviled Grains	Nil	% by weight
18	Rodent hair/Excreta	Nil	% by weight
19	Degree of Whiteness	37 Degree min.	Well Polished
20	Clippings/ tip brokers	10% max.	% by weight

Annexure- IV**Specifications for Hafed Special Pusa Basmati Steam Rice**

Sr. No.	Parameter	Value	Basis
1	Moisture	12% Max.	% by weight
2	Purity	90% min	% by weight
3	Length	6.75 mm	Minimum
4	Length	7.40 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	10% max.	% by weight
7	Foreign matter	Nil	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 th of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Excellent	
16	Flavour	Moderate degree of Aroma	
17	Weeviled Grains	Nil	% by weight
18	Rodent hair/Excreta	Nil	% by weight
19	Degree of Whiteness	37 Degree min.	Well Polished
20	Clippings/ tip brokers	10% max.	% by weight

Annexure- V**Specifications for Hafed Supreme Long Grain (Sharbati) Steam Rice**

Sr. No.	Parameter	Value	Basis
1	Moisture	12% Max.	% by weight
2	Purity	90% min	% by weight
3	Length	6.00 mm	Minimum
4	Length	6.50 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	10% max.	% by weight
7	Foreign matter	Nil	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 th of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Very good	
16	Weeviled Grains	Nil	% by weight
17	Rodent hair/Excreta	Nil	% by weight
18	Degree of Whiteness	32 kett min.	Well Polished
19	Clippings/ tip brokers	10% max.	% by weight

Annexure- II**Specifications for Hafed Superfine (Permal) Rice**

Sr. No.	Parameter	Value	Basis
1	Moisture	12% Max.	% by weight
2	Purity	90% min	% by weight
3	Length	5.50 mm	Minimum
4	Length	6.00 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	7% max.	% by weight
7	Foreign matter	0.5%	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 th of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Very good	
16	Weeviled Grains	Nil	% by weight
17	Rodent hair/Excreta	Nil	% by weight
18	Degree of Whiteness	Double polished	
19	Clippings/ tip brokers	10% max.	% by weight

Annexure- III**Specifications of 1121 Steam Rice**

Sr. No.	Parameter	Value	Basis
1	Moisture	12.0% Max.	% by weight
2	Purity	92% min	% by weight
3	Length	7.35 mm	Minimum
4	Length	8.35 mm	Average
5	Admixture	7.0% max.	% by weight
6	Foreign matter	Nil	% by weight
7	Paddy grains	Nil	% by weight
8	Stones Broken & Fragments	Nil	% by weight
9	(Below 3/4 th of grain-length)	1.0% Max	% by weight
10	Damaged & discoloured	1% Max.	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Excellent	
16	Flavour	Characteristic of Basmati Rice	Marked degree of Aroma
17	Weeviled Grains	Nil	% by weight
18	Rodent hair/Excreta	Nil	% by weight
19	Degree of Whiteness	32 Degree min.	Well Polished
20	Clippings/ tip brokers	10% max.	% by weight

Annexure- VI**Specifications common to all the varieties of Rice**

Sr. No.	Parameter	Tibar	Dubar	Moongra
1	Moisture	12.0% Max. (% by weight)	12.0% Max. (% by weight)	12.0% Max. (% by weight)
2	Purity	93% min (% by weight)	93% min (% by weight)	93% min (% by weight)
3	Length	4 mm (Minimum)	3 mm (Minimum)	2 mm (Minimum)
4	Length	5 mm (Average)	4 mm (Average)	3 mm (Average)
5	Damaged & discolored	1% Max. (% by weight)	2% Max. (% by weight)	2% Max. (% by weight)
6	Admixture	7.0% max. (% by weight)	7.0% max. (% by weight)	7.0% max. (% by weight)
7	Foreign matter	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
8	Paddy grains (Per Kg.)	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
9	Stones	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
10	Broken & Fragments	2.0% Max (% by weight) (Below 4 mm)	2.0% Max (% by weight) (Below 3 mm)	2.0% Max (% by weight) (Below 3mm)
11	Chalky & immature	3.0% Max (% by weight)	3.0% Max (% by weight)	3.0% Max (% by weight)
12	Red grains including red striped grain	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
13	Yellow grains	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
14	Cooking quality	Excellent	Excellent	Excellent
15	Flavour	Characteristic of Basmati Rice (Marked degree of Aroma)	Characteristic of Basmati Rice(Marked degree of Aroma	Characteristic of Basmati Rice(Marked degree of Aroma
16	Weeviled Grains	Nil % by weight	Nil % by weight	Nil % by weight
17	Rodent hair/Excreta	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
18	Degree of Whiteness	30 Kett	30 Kett	30 Kett