



SINCE 1966
HAFED

**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 e-mail: hafed@hry.nic.in
Web-site: www.hafed.gov.in

PUBLIC NOTICE

EMPANELMENT OF PRIVATE ATTA CHAKKI MILLS / FLOUR MILLS, ON VOLUNTARY BASIS, FOR PRODUCTION OF FORTIFIED WHOLE WHEAT CHAKKI ATTA FOR SUPPLY UNDER PDS, ICDS AND MDM SCHEMES IN THE HARYANA STATE FOR THE PERIOD UPTO 31.03.2021.

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) invites applications from reputed Private Atta Chakki Mills / Flour Mills with Chakki situated in the State of Haryana, **on voluntary basis**, for empanelment for processing of wheat to get Fortified Whole Wheat Chakki Atta (Fortified Atta) with multiple micronutrients as per FSSAI norms for sale/distribution under PDS, ICDS and MDM Schemes in the Haryana State for the period up to 31.03.2021 subject to fulfillment of the terms and conditions and agreeing to the price/rates given as under:-

S. No.	Size of different packing as per requirement of different variants/combinations for PDS/ ICDS/ MDM Schemes	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive GST/ taxes for Wheat supplied in Jute bag)	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive of GST/ taxes for Wheat supplied in HDPE bag)
1.	50 kg. bags	196	210
2.	10 and 25 kg. bags	215	233
3.	2, 4, 6, 8 and 10 kg. bags	270	275
4.	5, 10, 15, 20 and 25 kg. bags	215	233

Note: The above mentioned rates are inclusive of all applicable and relevant expenses like unloading of wheat at Mill, cleaning & grinding of wheat, cost of premix, fortification using vitamins and minerals as per technical specification, packing material, packing charges, storage at mill, loading of Fortified Atta at mill inclusive of all Govt. duties and taxes as applicable, public liability insurance and all other incidental expenses.

The document containing eligibility criteria and detailed terms & conditions is available at Hafed's website www.hafed.gov.in. The application can be submitted after deposit of Rs. 2000 (non-refundable) as application/professing fee and Rs. 2.00 Lakh as Earnest Money Deposit (EMD). The applications complete in all respects along with the proof of deposit of requisite payment can be submitted through email on hafedflourmills@gmail.com up to **02:00 PM** on **24.07.2020** along with hard copy of the application to be submitted up to **05:00 PM** on **24.07.2020**. After examination of the applications, the Mills of the technically qualified applicants will be physically inspected by a Committee to verify the milling capacity, infrastructure and other equipments required as per the terms and conditions. Only those Mills will be considered for empanelment, which meet the infrastructural and other requirements as per the terms and conditions. Hafed reserves the right to accept/reject any/all the applications without assigning any reason.

**Managing Director
Hafed, Panchkula.**

TERMS AND CONDITIONS

1. DEFINITIONS

- a) **Fortified Atta** means Fortified Whole Wheat Chakki Atta popularly known as Atta in Indian subcontinent, which is a coarse product obtained by grinding of wheat and contains all the parts of wheat e.g. endosperm, bran and germ. Generally, whole wheat flour obtained by grinding wheat in Chakkis is used to prepare chapatti, an Indian flatbread.
- b) **Miller** means an individual/firm/registered company etc. who has submitted the application to process the wheat for producing Fortified Whole Wheat Chakki Atta.
- c) **Specifications** means the specifications of the Fortified Atta, micronutrients and packing bags, etc. as mentioned at **Annexure-A** to this document and any modification or addition made or approved by the Hafed.
- d) **PDS** means Public Distribution System.
- e) **MDM** means Mid-Day-Meal.
- f) **ICDS** means Integrated Child Development Services.
- g) **Hafed** means The Haryana State Cooperative Supply & Marketing Federation Ltd.
- h) **WCD** means Women & Child Development Department, Haryana.
- i) **EED** means Elementary Education Department, Haryana.
- j) **Food & Supplies** means Food, Civil Supplies & Consumer Affairs Department, Haryana.

2. SCOPE OF WORK:

At present the Fortified Atta is being distributed under PDS in 5 districts of Haryana viz., Ambala, Karnal, Yamunanagar, Hisar and Rohtak while in 15 districts under the ICDS and MDM Schemes viz. Panchkula, Ambala, Karnal, Kaithal, Kurukshetra, Hisar, Faridabad, Fatehabad, Gurugram, Jind, Panipat, Rohtak, Sirsa, Sonapat and Yamuna Nagar. The scheme(s) of supply of Fortified Atta may or may not be extended to other districts by the Govt. of Haryana. The scope of work covers the following activities:-

- i) **Supply of wheat and transportation of Fortified Atta under the Schemes:**
 - MDM:** Hafed will supply wheat to the Miller at the Mill and thereafter transport Fortified Atta from mills to the respective schools.
 - ICDS:** WCD will provide wheat to the Miller at the Mill and thereafter transport the Fortified Atta from the mill to the Anganwaris.

PDS: Food & Supplies Department/CONFED will provide wheat to the Miller at the Mill and thereafter lift the Fortified Atta from the mill to the Fair Price Shops.

- ii) The Flour Miller/Applicant has to do the job/ operations/ processing/ fortification of Atta as per the terms and conditions on the following rates of different variants of packing:-

S. No.	Size of different packing as per requirement of different variants/ combinations for PDS/ ICDS/ MDM Schemes	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive GST/ taxes for Wheat supplied in Jute bag)	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive of GST/ taxes for Wheat supplied in HDPE bag)
1.	50 kg. bags	196	210
2.	10 and 25 kg. bags	215	233
3.	2, 4, 6, 8 and 10 kg. bags	270	275
4.	5, 10, 15, 20 and 25 kg. bags	215	233

- iii) The above mentioned rates are inclusive of all applicable and relevant expenses like unloading of wheat at Mill, cleaning & grinding of wheat, cost of premix, fortification using vitamins and minerals as per technical specification, packing material, packing charges, storage at mill, loading of Fortified Atta at mill inclusive of all Govt. duties and taxes as applicable, public liability insurance and all other incidental expenses.

The work and responsibility of the Miller will be as under:-

- iv) Unloading of wheat bags from the vehicle, storage and shifting from Godowns to the mill for cleaning, grinding, processing, fortification, packing etc.
- v) Grinding/Processing of wheat and supply of Fortified Atta as specifications mentioned at **Annexure-A [Sr. No. 1(a)]** including the fortification with specified micronutrients (vitamins and minerals) as per FSSAI fortification standards of 2018 or the FSSAI fortification standards of 2016 as mentioned at **Annexure-A [Sr. No. 1(b)]** or for any change in requirement of the fortification with specified micronutrients (vitamins and minerals) by the HAFED.
- vi) Testing of quality of Fortified Whole Wheat Chakki Atta, as per given specifications and Parameters [**Annexure-A (Sr. No. 1)**].

- vii) Appropriate and scientific storage of wheat stocks, micronutrient premix, packing material and Fortified Whole Wheat Chakki Atta at the mill.
- viii) Packing of Fortified Whole Wheat Chakki Atta (in the combination of bags as per the requirement of the concerned Department) made from the material and specifications as mentioned in the packing bag specifications mentioned at **Annexure-A (Sr. No. 4)** for supply under PDS, ICDS and MDM Schemes. These bags shall be further packed in master bags.
- ix) Printing on bags as per given design/format to be given by the Food & Supplies, WCD & MDM Departments.
- x) Loading of Fortified Whole Wheat Chakki Atta into the trucks/vehicles at Mill.
- xi) The quality of cleaning, milling, fortification, packing etc. should be such that the shelf life of Fortified Whole Wheat Chakki Atta (Fortified Atta) supplied by the Miller is at least 60 days. Miller is required to guarantee 60 days shelf life stability and it shall be submitted in the form of self-attested certificate for Fortified Atta produced by the Miller.
- xii) Any other work not mentioned in the scope of work, but found necessary at later stage for successful completion of this job, the Miller shall be bound to execute the work without any extra cost.

Other terms and conditions:

- xiii) The miller should have manufacturing/production capacity of minimum 20 MT per day.
- xiv) The monthly production/processing capacity of the Mill will be considered based on 25 days of the production @ 20 hours running per day.
- xv) The Mill must meet the safety standards as per the guidelines of the Government/FSSAI Norms.
- xvi) Preference will be given to the Miller who has weighbridge of 45 MT in the Mill premises or within 5 KM radius from the Mill premises.
- xvii) The covered storage space should be sufficient to handle wheat equivalent to approx. 15 days of processing and minimum space should be 300 MT for wheat and minimum 200 MT space for storage of 10 days of production for packed Atta. The applications of Millers having covered storage capacity below 500 MT will not be considered.
- xviii) All relevant policies of Haryana Government related to the scope of work will be applicable.

- xix) The lab testing charges of the samples shall be borne by the respective Miller.
- xx) The Miller will retain the empty wheat bags (Jute/HDPE) received from Food & Supplies Department and will adjust its price while quoting the rates for processing.
- xxi) The Miller should have all the adequate and sufficient infrastructure/equipments as per the checklist placed at **Annexure-B**.
- xxii) The Miller will supply the self-attested certificate regarding the details of their infrastructure i.e. capacity of Chakki, availability of storage space for wheat and Atta, availability of weighbridge, etc. as per the parameters mentioned at **Annexure-C**.
- xxiii) The Miller is also required to give an undertaking as per **Annexure-D** and will also be required to execute an Agreement with HAFED as per the terms and conditions mentioned in this document. Further, HAFED shall have all the rights to impose further fresh terms and conditions or amend/delete any of the existing terms and conditions on the selected applicants and shall have full right to execute agreement as per the revised terms and conditions in the larger public interest.
- xxiv) Hafed reserves the right to extend the contract for a period up to one year (and not exceeding 1 year) for supply of Fortified Atta subject to satisfactory performance of the Flour Mill as per the terms and conditions of the contract.
- xxv) Preferably, the allocation of wheat will be made to the Chakki/Flour mills of the same district where atta has to be supplied. Further, in case the minimum distance and transportation charges to the District/Block (where atta has to be supplied) is lesser from an empanelled mill situated in a nearby district, the allocation may be preferably made on the basis of minimum distance/transportation charges and may not be confined just to the original district of allocation. In case the milling capacity of the empanelled millers is less in any district, the allocation of wheat will be done to the empanelled Millers of the nearby districts. In any case, HAFED reserves the sole right with regard to allocation of wheat to empanelled mills.
- xxvi) While making the allocation of wheat work performance and the cost of transportation shall be given due consideration. Hafed reserves the right to increase/decrease the required quantity without assigning any reason.

- xxvii) Re-allocation of wheat to the miller, if necessary, will be considered and made by the committee constituted by Hafed after receiving the performance report with reference to quality and timely supply from the District Managers, Hafed.
- xxviii) Merely the empanelment of any mill does not guarantee for allocation of wheat. As and when the new districts are added under wheat flour fortification, the empanelled millers of the concerned district may be considered for the job-work. However, HAFED reserves the right to take decision on the same.

SCHEDULING

- a) The wheat in 50 kg bags will be supplied to the Miller as per the monthly requirement of fortified Chakki Atta. Miller will acknowledge the receipt of wheat and will give a certificate of acceptance of quality and quantity of wheat stocks.
- b) Release order for wheat stocks for next supply shall only be issued after satisfactory processing and supply of fortified Chakki Atta against the previous month's release order.
- c) The allocation/work order will be provided on monthly basis after getting the schedule from Food & Supplies, WCD and EED Departments. The quantity mentioned in the work order will be tentative and Hafed/the concerned Department may change the same for administrative convenience, if required.
- d) Effective date of contract shall be the date of intimation of award of work to the successful applicants.
- e) The DFSC/DEEO/DPO shall give the Block-wise/School-wise/Anganwaris requirement of different packing of atta to the concerned District Manager, Hafed and the concerned Millers by 15th of every month, so that the packing material is arranged well in time for the next month.
- f) All the communications by the Millers to Hafed/WCD/EED or Food & Supplies/ Confed for requirement of packing details, wheat, sampling of atta, vehicle for transportation of atta, etc. shall be done in writing through E-mail, letter and whatsapp group.
- g) The atta will be dispatched by the miller in presence of authorized representative of the concerned indenting department under proper receipt.

3. TECHNICAL SPECIFICATIONS

The specifications of the FAQ wheat, Fortified Whole Wheat Chakki Atta, Micronutrients & Packing material are given at **Annexure-A**.

4. QUALITY CONTROL AND INSPECTION

In view of the short shelf life of Fortified Atta, the following method of quality assurance will be followed by the Miller:

4.1 The Miller must, at all times, ensure that the Fortified Atta produced shall always conform to the quality standard approved/prescribed by FSSAI and additionally adhere to specifications for Fortified Atta as mentioned in **Annexure-A**. Strict compliance with these quality standards is mandatory and any deviations shall not be permitted under any circumstances. It will be the responsibility of the Miller to ensure that proper and correct dosage of nutrients are mixed strictly as per norms mentioned in the document. Any deviation shall result in severe action/ criminal proceedings against the Miller as per law.

4.2 To ensure successful implementation of the Food Fortification for PDS/ MDM/ ICDS Schemes, a district-level committee constituted by HAFED will inspect the wheat after it is stacked and stored in the Mill premises. In case, the Miller is required to add some quantity of Wheat/Atta to fulfil the justifiable processing losses, the Miller will use only the Fair Average Quality Wheat as per the uniform specifications of Government of India. In any case, Atta should not be and mixed in the Fortified Atta. The Miller should have proper record/bill of purchase and source of purchase of such wheat and will keep such quantity of wheat separately. Further, the Miller will also get this wheat inspected from the Quality Control Committee constituted by the HAFED before grinding the same.

4.3 Sampling of Premix, Packing Material and Fortified Whole Wheat Chakki Atta will also be done by the district-level committee constituted by HAFED. Any other consultant/ expert may also be associated with the committee. Testing of the samples of Micronutrients (Premix), Packing Material and Fortified Atta will be done strictly as per the Bureau of Indian Standards, FSSAI norms and FDA guidelines from the reputed FSSAI approved and NABL Accredited Laboratories or as decided by the Committee.

4.4 To ensure the quality of a batch of Fortified Atta produced by the Miller, a random sample will be drawn by the Committee constituted by Hafed from each

batch of approximately 100 MT of Fortified Atta and sample will be sent for quality analysis/ testing to the reputed FSSAI approved and NABL Accredited Laboratories or as decided by the Committee.

4.5 Once the result of the sample given to the authorized laboratory confirms that the Fortified Atta quality offered by the Miller in a batch is as per the specifications, the batch quantity will be accepted. Any deviation from specifications shall not be allowed. Hafed shall also be entitled to initiate any action as deemed appropriate if the quantity of Fortified Atta is not supplied as per the prescribed quality specifications and time limit.

4.6 The charges of lab testing of all samples shall be borne by flour miller.

4.7 Hafed also reserves the right to collect the random samples (through a committee) of Fortified Atta from Miller's premises/Godown Centers/warehouse(s) and get the same tested at the laboratory authorized by FSSAI and NABL Accredited Laboratories or as decided by the Committee.

4.8 Any deterioration in quality or non-conformance to the approved specifications of the Fortified Atta will result in non-payment of bills or even initiating actions against the miller forfeiture of the security amount, getting the work done on his risk and cost and black-listing the said miller as well as initiating legal action against the Miller.

4.9 Miller is responsible for quality and quantity of packed bags for all times to come.

4.10 The millers shall ensure the entoleter are working properly and effectively to destroy the insect eggs and larva with minimum 99% efficiency. The samples will be collected randomly and will be tested for entomological analysis.

4.11 The starch damage in fortified should not be less than 15%. The acceptable limit of starch damage is 15% and above.

4.12 The granulation/particle size of fortified atta should be in the range of as mentioned in the specification parameters.

4.13 The millers have to calibrate the premix feeder on half yearly basis and the calibration certificate shall be checked by Hafed or its authorized representative during visit to the mills.

4.14 The millers will submit a copy of Certificate of Authenticity (COA) and copy of bills of purchase of premix alongwith the monthly bills to DMs, Hafed.

5. PROCEDURE FOR PROCESSING OF FORTIFIED FLOUR

- a) After receipt of wheat in 50 kg. bags, the Miller shall give certificate of receipt of quantity and quality of wheat. MDM & WCD Department will give detail of type of bags (Jute or HDPE bags) supplied to the Miller on monthly basis. The empty bags will be the property of the miller.
- b) Proper record of processing of wheat is to be maintained and daily report of wheat stocks lifted, processed and packed will be submitted by the Miller.
- c) Choker/ Wheat Bran shall be a part of the final product and shall not be extracted/separated by the Miller.
- d) Other by-products arising out of the manufacturing of Flour shall be the property of the Miller, and any tax liability on it shall be borne by the Miller. Miller will supply Fortified Wheat Flour @ 100 % (including Choker/bran) of the total Wheat supplied i.e. the miller will supply 100 Kg of Fortified Atta against 100 Kg of wheat supplied.
- e) The Miller should buy required type and quantity of Vitamins & Minerals (Pre-mix) from the reputed manufacturer having following criteria:-
 - i) Vitamins & Minerals Pre-mix manufacturer should have minimum two years manufacturing experience,
 - ii) Manufacturer should have valid FSSAI and Food and Drug License besides other statutory approvals/licenses in vogue.
 - iii) Manufacturers having facilities and process should be audited and approved by any of the authorities like UNICEF/ WFP/ WHO/ MI/ GAIN or manufacturer must have sold vitamins/minerals to any of these institutions.
- f) The price shall be inclusive of all applicable and relevant expenses like unloading of wheat at Mill, cleaning & grinding of wheat, cost of premix, fortification using vitamins and minerals as per technical specification, packing material, packing charges, storage at mill, loading of Fortified Atta at mill inclusive of all Govt. duties and taxes as applicable, public liability insurance and all other incidental expenses.
- g) For better mixing of premix, while preparing Fortified Atta, miller is should use micro-dozer and then process the Fortified Atta through Entoleter to ensure desired shelf-life.

6. DELIVERY: The monthly ordered quantity of the Fortified Atta as per the quality and packing specifications should be made ready for supply as per the

demand of Food & Supplies, EED and WCD Department. The overall period required for the preparation of required monthly quantity of Fortified Atta should not exceed one and half times than the actual time required to process the allocated quantity of wheat as per the Milling capacity of the Miller. In case of delay in processing of wheat than the defined period, the supply of Fortified Atta shall be accepted, however, penalty as defined in the Penalty clause shall be imposed and deducted from the payment bill of the Miller. As soon as the required Fortified Atta is ready, it is to be communicated in writing to Hafed and Food and Civil Supplies Department. The receipt of the Fortified Atta should be confirmed by documentary evidence duly signed by the district-level authorized officer of the Food & Supplies/ EED/ WCD Department that the goods have been received in full quantity and in good condition.

7. PACKING, MARKING, LABELS

7.1 Packing must be in accordance with the Technical Specifications as mentioned in at **Annexure-A (Sr. No. 4)** and must ensure sufficient protection of the product to prevent its damages or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, sunlight, humidity, salt and precipitation during transit, storage the remoteness of the Goods' final destination during transport and storage under adverse climatic conditions.

7.2 Packing and labeling shall conform to all applicable laws and regulatory requirements and other provisions mentioned at **Annexure-A (Sr. No. 4 and 5)**. To ensure the quality of packing material for packing of Fortified Atta by the Miller, a random sample will be drawn by the Committee from the bales of packing material and it will be sent for quality analysis/ testing to the laboratory authorized by Food and Drugs Administration/ Government

7.3 Failure on the part of the Miller to meet with the packing and labeling requirements shall entitle the Hafed to reject the goods. In the event that the failure is continuing and is not rectified by the Miller within 15 days after the failure noticed by Hafed, then Hafed shall be entitled to terminate the contract and also to lodge financial and other claims against the Miller as may be warranted. Hafed will not be liable to make any payment to the Miller for any goods that have been rejected or for any other claims that the Miller may make for damages or otherwise following the termination of the Contract.

8. EARNEST MONEY DEPOSIT/SECURITY

- i) The applicant shall deposit payment of Rs. 2,000 (non-refundable) Application/Processing Fee and shall also deposit Rs. 2,00,000 (Two Lakh only) towards the Earnest Money Deposit (EMD) by way of Demand Draft in favour of **“The Haryana State Cooperative Supply & Marketing Federation Ltd.”** payable at Panchkula or through RTGS in the HDFC Bank Account No. **“00350310000229”** IFS Code **“HDFC0000035”**.
- ii) The EMD of successful applicant will be treated as Security, on which no interest shall be paid and which shall be retained by HAFED till the expiry of the contract period. The EMD of unsuccessful applicants shall be returned/ refunded in due course after finalization of the empanelment, but HAFED shall not be liable to pay any interest thereupon.
- iii) The empanelled Millers will have to deposit additional security amount equivalent to 5% of the value of wheat including Security, as and when work is allotted for processing (the rate of wheat will be considered as Rs.2200/- per qtl.) in the shape of Demand Draft in favour of the Haryana State Cooperative Supply & Marketing Federation Limited. However, the additional security amount will be required to be deposited by the empanelled miller, only if the work for processing is allotted.
- iv) In addition, two post dated cheques of Rs. 50 Lakh each shall be submitted by the Miller to Hafed.
- v) Surety from two reputed Arthias having their own shop and running license of previous 3 years shall be provided by the Miller. Surety will be equally/jointly responsible for any default found/done on the part of the Miller at any stage.

9. PAYMENT TERMS

- a) The Millers will submit bills to the concerned District Manager, Hafed accompanied by an invoice describing quantity of Fortified Atta delivered and services performed with complete documents stipulated in the contract. District Manager, Hafed shall immediately submit bills with the concerned Department i.e. Food & Supplies/ EED/ WCD Department, as the case may be for releasing payment. Payments of processing charges to the Millers shall be released by HAFED within 7 days of the receipt of payment from the Food & Supplies/EED/WCD Department.

- b) All payments shall be released through RTGS/NEFT only.
- c) Payments to the miller will be made for the monthly quantity delivered and accepted and shall be released against submission of following documents:-
 - i) Batch wise Original Invoice (along with copy of work order).
 - ii) Quantity reconciliation statement for Wheat, Fortified Atta certified by Hafed and Food & Supplies Department/CONFED or WCD/EED as the case may be.
 - iii) Quality Test Certificate issued by authorized laboratory batch-wise confirmation of quality of the concerned batches of supply (Original)
 - iv) Copy of receipt of Fortified Atta duly signed by the authorized officer/official of the concerned Department.
 - v) Any other document required by Hafed/Food & Supplies/EED/WCD Department/Govt. of Haryana.

10. DELEGATION

The Hafed may delegate any of its duties and responsibilities to other Officers' agencies or experts after notifying the Miller and may cancel any delegation after notifying the Miller.

11. HAFED'S DECISIONS AND INSTRUCTIONS

Except where otherwise specifically stated, the Hafed decision shall be binding on the Miller. The Miller shall carry out all instructions of Hafed pertaining to the contract and comply with the applicable laws.

12. SUB-CONTRACTING

Subletting of the work or any part work to any other party is strictly prohibited.

13. STANDARDS

The Fortified Whole Wheat Chakki Atta produced under this Contract shall conform to the standards mentioned in the Technical Specifications **(Annexure-A)**.

14. FLOUR MILLER'S RISK

All risks of loss of or damage to health, property, personal injury or death which may arise during and in consequence of the performance of the contract or any commercial risks other than the excepted risks which are the specified responsibility of the Miller. The Miller shall be liable for forfeiture of its security, liquidated damages, termination for default, if and to the extent that, it's delay in performance

or other failure to perform its obligations under the Contract is the result of conditions defined as expected risks.

15. CHANGE ORDERS

The Hafed may at any time, by written order to the Miller can make changes within the general scope of the Contract in the specifications of the Fortified Atta and the timing of supplies.

16. INSURANCE

- a) The Miller shall provide insurance cover from the start date to the end of contract period, in the amounts and deductibles as decided by the Hafed.
- b) Insurance policy of the value of goods shall be taken to cover the losses/theft/ damage to the wheat or Fortified Atta during storage and processing.
- c) Loss or damages due to any claims in connection with the Contracts.
- d) Loss due to any personal injury or death to the employees/worker/labour of the Flour miller.

17. TAXES AND DUTIES

The rates quoted by the Miller shall be inclusive of prevailing Govt. duties and taxes, (if any) and other duties and taxes leveled by the State from time to time. Miller shall be responsible for all statutory and regulatory compliance and for obtaining any permits, licenses or other statutory documents required by Government/ Hafed authorities in connection with the supply of the Goods.

18. PENALTY

- a) Delayed delivery of the Fortified Atta will be accepted however, penalty/ late delivery charges @ 1% per day of the processing charges on the late delivered quantity for the late delivery period, will be deducted from the payment bill of the Miller.
- b) If it is found in the test report that there is a short/excess use of Premix in the batch, as compared to the prescribed FSSAI limits, the complete batch of Fortified Atta will be rejected and the same shall be required to be replaced at the risk and cost of the Miller or the cost thereof will be liable to be recovered from the Miller.
- c) If it is found that Miller has diverted the wheat provided for preparation of Fortified Atta, legal action under appropriate sections of the IPC and the

Essential Commodities Act or any other relevant Act shall be initiated against the Miller, besides cancellation of empanelment and black-listing of the Miller.

19. FORFEITURE OF SECURITY

- a) If any document/information submitted by the Miller is found to be fake/incorrect or not as per the terms and conditions at any point of time during contract or thereafter, criminal proceedings may be initiated against the applicant and his Security will be liable to be forfeited without giving any notice.
- b) If the Miller does not act as per the terms and conditions of the Agreement or in any manner not acceptable to HAFED/against the interest of the State Government, his empanelment shall be cancelled and the Security will also be forfeited.
- c) If the Miller fails to complete the assignment as per the timelines time and again, his empanelment shall be cancelled and Security shall be liable to be forfeited.
- d) In the event of failure to adhere to the terms & conditions by the Miller causing any financial loss to the Hafed/State Government, will lead to forfeiture of Security and further realization of losses by producing post dated cheques, besides recovering the losses as per law.

20. LABOUR

The Miller shall, unless otherwise provided in the Agreement, make his own arrangements for the engagement of all staff and labour, local or otherwise, and for their payment, housing, welfare, transport and other statutory requirements.

21. COMPLIANCE WITH LABOUR REGULATION

During the continuance of the Agreement, the Miller shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central or local authority.

22. LIQUIDATED DAMAGES

In the event of the Miller fails to supply the ordered quantity as per the quality specifications and in conformity with the requirements and within given time limit and other terms and conditions of the contract, Hafed shall be at liberty to get the work done from any other Miller at the risk and cost of the defaulter Miller. Further, Hafed

shall be open to recover from the Miller any other damages caused to the Hafed/Food & Supplies/EED/WCD Department due to any act of the Miller.

23. TITLE AND RISK

- a) All risks, liabilities and obligations in the product as related to product shall be borne by the Miller. The Miller shall always ensure that the goods supplied by it under this contract shall be free from any lien, charges or other claims.
- b) In case the Miller fails to complete the processing and supply of the fortified wheat flour, Hafed shall be at liberty to get the work done from the third party on the risk and cost of the Miller and the difference of expenses/amount shall be recovered from the Miller.

24. FORECLOSURE

The Hafed reserves the right to foreclose the contract without assigning any reason. In such case the miller will not be entitled to any compensation for non-supply or loss of profit or any incidental costs of any kind.

25. APPLICABLE LAW AND ITS JURISDICTIONS

The contract shall be governed as per laws of Republic of India and shall be subject to jurisdiction of Courts in Haryana.

26. ARBITRATION

The disputes, if any, arising between consulting firm and HAFED shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Managing Director, HAFED, as per the relevant provisions under Arbitration and Conciliation Act, 1996. This shall be exclusive jurisdiction of courts at Panchkula. The Civil Court shall have no jurisdiction in case of dispute between the parties.

27. Submission of Proposal

- i. All interested and eligible Millers are hereby invited to submit application in **Annexure-C** and **Annexure-D** along with all information/supporting documents as indicated anywhere in the terms and conditions and at Annexure-C.
- ii. A copy of this document duly signed and stamped on each page by the Owner (in case of Propertiership firm) or by duly authorized person (in case of Partnership firm/Company, authority letter duly attested by Notary to be

attached) be also attached as a token of acceptance of all the terms & conditions.

- iii. Proof of payment of Application/Processing Fee of Rs. 2,000 (non-refundable) and for deposit of Rs. 2,00,000 towards the Earnest Money Deposit (in the shape of Demand Draft/UTR No. in case of RTGS) must also be enclosed.
- iv. The Millers fulfilling the eligibility criteria and agreeing to the terms and conditions must submit their applications complete in all respects to Hafed through email on **hafedflourmills@gmail.com** up to **02:00 PM** on **24.07.2020**. Besides this, the original signed copy of the application be also submitted in a sealed envelope duly marking the envelope as “**Application for empanelment of Flour Mill**” and addressed to reach the following address:-

The Managing Director,
The Haryana State Co-operative Supply and
Marketing Federation Limited (HAFED),
Sector-5, Panchkula (Haryana) – 134109
Phone No: 0172-2590520-26

- v. The original signed copy of the application must be received by Registered post/ Speed post/ Courier/ By hand delivery at the mentioned address up to **05:00 PM** on **24.07.2020**. It must, however, be carefully noted that the original signed copy of the application will only be considered/accepted in case of those applicants, who would have submitted the application through email on **hafedflourmills@gmail.com** within the prescribed date and time. Further, the applications received through email after 02:00 PM on 24.07.2020 shall not be considered under any circumstances and HAFED shall not be responsible for any delay in delivery of original signed copy of the application on the part of Postal Department/Courier/any other person.
- vi. The application received after the closing date and time will not be considered in any circumstances.

TECHNICAL SPECIFICATIONS

1. FORTIFIED WHOLE WHEAT CHAKKI ATTA:

a) **Fortified Atta** should be made by processing whole wheat and free from dirt, filth, filling and added coloring matter. It should conform to the standards for whole wheat flour, within the specification of FSSAI : –

Particulars	Range
(a) Moisture -	Not more than 12.0 percent (when determined by heating at 130-133°C for 2 hours).
(b) Total ash	Not more than 2.0 per cent (on dry weight basis)
(c) Ash insoluble in dilute HCL	Not more than 0.15 per cent (on dry weight basis)
(d) Crude fibre	Not more than 2.5 per cent (on dry weight basis)
(d) Gluten (on dry weight basis).	Not less than 6.0 per cent
(e) Alcoholic acidity (with 90 per cent alcohol) expressed as H ₂ SO ₄ (on dry weight basis)	Not more than 0.18 per cent at the time of production
Starch damage	Not less than 15.0 percent
Granulation size	250 microns (90% passing through 250 micron mesh and 99% passing through 354 micron mesh)

Note: All specifications shall accord to the latest IS standards as amended by the government from time to time.

b) For producing Fortified Atta, whole wheat flour, produced as above should be fortified with Iron, Folic Acid and Vitamin B₁₂, as per the fortification standards specified by FSSAI.

i) As per FSSAI, 2016 standards, One Kg Fortified Atta contains:-

Micronutrient	Form	Level of Micronutrient in 1.00 Kg Flour
Iron	Sodium Iron (III) Ethylene diamine tetra Acetate, Trihydrate (Sodium federate - Na Fe EDTA).	20 mg
Folic Acid	Folic acid	1300 ug
Vitamin B ₁₂	Vitamin B ₁₂ , Cyanocobalamine, Hydroxycobalamine	10 ug

ii) As per FSSAI, 2018 standards, One Kg Fortified Atta contains:-

Micronutrient	Form	Level of Micronutrient in 1.00 Kg Flour
Iron	Sodium Iron (III) Ethylene diamine tetra Acetate Trihydrate (Sodium ferredetate - Na Fe EDTA)	14 mg - 21.25 mg
Folic Acid	Folic acid	75 ug - 125 ug
Vitamin B ₁₂	Vitamin B ₁₂ , Cyanocobalamine, Hydroxycobalamine	0.75 ug - 1.25 ug

c) Vitamins and Minerals used in the manufacture and supply of Fortified Atta should be from 100% vegetarian source. The minimum shelf life of the finished product (Fortified Atta) should be 60 days from the date of production. The Fortified Atta must be produced in accordance with relevant Good Manufacturing Practices Standards.

d) **Certificate of Analysis:** A copy of the Certificate of Analysis from the Govt. approved and authorized Laboratory, accredited by NABL, should be provided, for each batch of 100 MT of the Fortified Atta.

e) As per the provisions of FSSAI (Regulations, 2011), each bag of Fortified Atta should have the list and quantities of added micronutrients on the label.

f) It shall have a good smell.

2. Manufacturing Process:

a) The product shall be manufactured from fresh ingredients of good quality, which shall be free from foreign materials, substances hazardous to health, excessive moisture, insect damages and fungal contamination. The ingredients must be stored under dry, ventilated and hygienic conditions.

b) The production process shall be in accordance with the Code of good Manufacturing Practices and Code of Hygienic Practice for Foods for Infants and Children.

c) The product is manufactured according to the following recipes.

Ingredients: Wheat and micronutrients as specified.

d) The Fortified Atta shall be manufactured using the following processing method

- i. Cleaning of wheat by separator, de-stoner, scourer, aspiration and magnetic system.

- ii. Milling Process: Grinding of clean Wheat by Chakki Mill and milled into fine flour/course flour (as per requirement) by using modern technology
 - iii. Micronutrient Fortification: The Fortified Atta is homogeneously mixed with the vitamin/mineral premix using micro dozer and then processed through the entoleter.
- e) Miller is required to submit details of the premix manufacturers and quality reports of premix from NABL Certified/Govt. recognized/ Department of Food and Civil Supplies recognized laboratory. Department of Food and Civil Supplies may verify the details and all claims submitted with reference to the premix which will be used for fortification of wheat flour and its results in the Fortified Atta after processing the whole wheat with the premix. For the purpose the Department may ask samples of premix to be used for fortification at the time of award of the contract. If results from such tests are not as per the required standards and specifications, then the Miller may not be considered for award of the contract.

3. Recording of Inventory:

- (a) Wheat/Grain receipt
- (b) Wheat outgoing register for processing
- (c) Premix Incoming - Usage Register
- (d) Fortified Atta Dispatch Register
- (e) Quality Testing of Fortified Atta

4. PACKING:

- i) The bag size of Fortified Atta should be 2, 4, 6, 8, 5, 10, 15, 20, 25 and 50 kg bags for PDS/ICDS/MDM Schemes as per requirement to be conveyed by the Food & Supplies Department / Women & Child Development Department / Elementary Education Department.
- ii) Fortified Atta should be packed in a laminated HDPE/PP woven sack/bag. All packing shall be food grade material appropriate for the packing of Fortified Atta. Packaging must be properly sealed and machine-stitched.
- iii) The bag of Fortified Atta for supply under PDS shall bear label as prescribed by giving details like shelf life of the Fortified Atta, date of packing, expiry, micronutrients added, batch no. etc. and labeled as:

“FOR PDS/ICDS/MDM IN HARYANA ONLY. NOT FOR SALE IN OPEN MARKET”

Miller should buy the packing material/packing bags (inner as well as outer) from reputed manufacturers only.

iv) **The specification of bags and Master Bags is mentioned below:**

S. No.	Packing	Size of PP Bag	Weight	Size of Master bag	Weight of Master Bag	IS standard of material to be used
1.	2 kg. PP Bag	12" * 12"	18 gm	24" * 44"	80 gm	IS 9733/2003
2.	4 kg. PP Bag	12" * 17"	27 gm	24" * 44"	80 gm	IS 9733/2003
3.	5 kg. PP Bag	12" * 18"	30 gm	24" * 44"	80 gm	IS 9733/2003
4.	6 kg. PP Bag	12" * 20"	35 gm	24" * 44"	80 gm	IS 9733/2003
5.	8 kg. PP Bag	15" * 22"	43 gm	24" * 44"	80 gm	IS 9733/2003
6.	10 kg PP Bag	15" * 23"	45 gm	24" * 44"	80 gm	IS 9733/2003
7.	15 kg PP Bag	17" * 26"	55 gm	NA	NA	IS 9733/2003
8.	20 kg PP Bag	19" * 28"	65 gm	NA	NA	IS 9733/2003
9.	25 kg PP Bag	19" * 30"	75 gm	NA	NA	IS 9733/2003

Note: All specifications shall be according to the latest IS standards as amended by the government from time to time.

5. LABELLING: The exact detail of labeling will be given by Department at the time of awarding the contract. However, the label shall contain the following information in English/Hindi in a legible font type and size:-

- a) Miller's name and address
- b) Date of Manufacture/Packing Date
- c) Batch No.
- d) Net Weight
- e) Best before 60 days from the date of packing
- f) The wording "Fortified Whole Wheat Chakki Atta with Iron, Folic Acid and Vitamin B-12" followed by +Fortification logo as specified in the Schedule II of the Food Fortification regulations issued by FSSAI, on the label.
- g) Any other requirement under FSSAI Rules and applicable packaging act or any other details as required under the existing rules/orders or as may be communicated subsequently.
- h) Any other requirement under FSSAI Rules and applicable packaging act or any other details as required under the existing rules/orders or as may be communicated subsequently.

Note: The Miller must obtain the consent of the Food & Supplies Department / Women & Child Development Department / Elementary Education Department, as the case may be, before finalizing the design of the packing material. Failure to include any of the above information may result in rejection of the consignment and non-payment of the invoices against supplies. Miller will supply samples of packing and all labels for approval prior to first dispatch.

6. SAMPLING PROCEDURE TO GET REPRESENTATIVE SAMPLE OF FORTIFIED WHOLE WHEAT CHAKKI ATTA FROM A BATCH:

The fundamental procedure mentioned in **IS 14818: 2000** shall be followed to get the representative sample from the **batch/ lot of approximately 100 MT Fortified Atta** produced. The sample shall be taken from different bags of that lot randomly. Approx. 2.5 Kg to 3.0 Kg of **Fortified Atta** should be collected to get the representative sample having weight of 500 Grams by “sample divider” or “coning and quartering method” for quality checking and keeping the sample for reference in the presence of representative of the Miller.

7. Testing Method:

All such tests necessary to determine the conformity of the product with prescribed standard specifications will be conducted. The quality of Fortified Atta of the representative samples drawn from the offered stock for supply shall be tested as specified by FSSAI.

8. Quality of Wheat:

Wheat to be supplied to the Miller will be as per the Fair Average Quality specifications, as given as under:-

Refractions	Moisture	Foreign Matter	Other food grains	Damaged grains	Slightly damaged grains	Shriveled & broken grains
Maximum Limit (%)	12	0.75	2.00	2.00	4.00	6.00

INSPECTION CHECKLIST OF CHAKKI/FLOUR MILLS

1. **Mill location:** Free from encroachments, environmental issues, should not be low-lying to prevent water logging, and adequate drains and pollution controls.
2. **Mill access:** Should allow movement of large multi-axle trucks to deliver 20 MT and above.
3. **Access to weighbridge:** The miller should be able to make weighments preferably in a radius of about 5 Km
4. **Covered Storage Space:** The storage space should be adequate to store wheat requirement for 15 days processing and minimum should be 300 MT for wheat and 10 days of production for packed Atta (min. 200 MT). Mills below 500 MT of total covered storage space will not be considered.
5. **Process equipment:** The following equipment and Machineries are required:

S. No.	Equipment/Machinery	Yes/No	If Yes, mention number/capacity
1	Emery Roller M/C		
2	Vibro Separator		
3	De-stoner		
4	Reel M/c		
5	Conveyor		
6	Stone Chakki (24"/30"/36")		
7	Centrifugal Suction M/c		
8	Premix Feeder		
9	Entoleter		
10	Elevators		
11	Packing Machines		
12	Vibro Shifter		

6. **Mill and operating condition:** The mill should be capable of operation for at least 20 hours/day.
7. **Quality Control Laboratory:** The equipments to check the moisture content of grain and atta as per the specifications and sieves to check the granulation should be available in the Mill.
8. **Operational Chakki Milling Capacity:** Tonne per day.
9. **FSSAI Requirements:** Mill hygiene, sanitation and safety standards should be as per the norms set by FSSAI.

APPLICATION PROFORMA

S. No.	Particulars	Detail
1	Particulars of the Applicant	
	a. If proprietorship Name of the Proprietor with address, phone/ email no.	
	b. If Partnership firm Name of all the Partners with their address, phone/fax/email nos. Is partnership deep registered Yes/No If yes, Date of registration and name of registering authority (copy to be enclosed)	
	c. If a Ltd. company under Indian Companies Act, etc. Please state Organization detail: Private Ltd./Public Ltd. Registered Name & Office Address	
2	Self-attested copy of the complete document as token of acceptance of all the terms and conditions.	
3	Power of Attorney/Letter of authorization of the Signatory of the application document, if necessary.	
4	Location/Address of Mill and Year of establishment	
5	Self-attested copy of manufacturing license issued by the government approved regulatory authorities/DIC and should be valid on the date of application, the applicant whose license has expired and has applied for renewal shall not be considered.	
6	Self-attested details of functional Chakkis with stone size of each Chakki and the actual production/working capacity to be mentioned in Ton Per Day (TPD)	

7.	Self-attested copy of the certificate indicating that manufacturing capacity of the Chakki Mill/ Flour Mill with Chakki line is minimum 20 MT per day	
8.	Copies of Balance Sheets/ Profit & Loss Accounts for the financial years 2018-19 & 2019-20 duly certified by a chartered accountant (Not required in case the Mill is established in current financial year)	
9	PAN No.	
10	GST No.	
11	Self-attested certificate of the Miller to guarantee the shelf-life of 60 days of Fortified Atta from the date of packing	
12	Company Profile and details of premix manufacturer and supplier from where the applicant plans to purchase.	
13	The applicant will submit the self-attested certificate declaring that he has not been debarred or blacklisted from any state/central authority (in any other firm also) till the due date of submission of application	
14	Self-attested certificate stating minimum covered storage space 300 MT for wheat and minimum 200 MT for packed Atta	
15	Weighbridge of 45 MT installed in the Mill premises (Yes/No)	
	Weighbridge of 45 MT is within the 5 KM radius from the Mill Premises. (Yes/No)	
16	Valid FSSAI License No. (Certificate to be attached)	

UNDERTAKING

I/We hereby agree to abide by all the terms and conditions and to work on the below mentioned price/rates:-

S. No.	Size of different packing as per requirement of different variants/ combinations for PDS/ ICDS/ MDM Schemes	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive GST/ taxes for Wheat supplied in Jute bag)	Rate for the complete operations as per the complete scope of work and terms and conditions (in Rs. per quintal of wheat inclusive of GST/ taxes for Wheat supplied in HDPE bag)
1.	50 kg. bags	196	210
2.	10 and 25 kg. bags	215	233
3.	2, 4, 6, 8 and 10 kg. bags	270	275
4.	5, 10, 15, 20 and 25 kg. bags	215	233

Place:.....

Date:.....

Signature of the Miller

Name _____

Designation _____

Address: _____

Phone/Mobile No. _____

E-Mail: _____