



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)

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Web-site: www.hafed.gov.in



EXPRESSION OF INTEREST

Expression of Interest is invited from the leading **suppliers of Spices** having own brand & presence in Haryana distribution network (which are fulfilling the eligibility criteria) for empanelment and entering into MoU/Agreement with Hafed for sale through HAFED retail outlets in their own brand.

The parties fulfilling the eligibility criteria may submit their offers addressed to Managing Director, Hafed Panchkula up to 5:00 PM on 29.11.2021 alongwith the required documents to be submitted in person at Hafed Corporate Office, Sector-5, Panchkula or through email hafedmarketing1@gmail.com. The shortlisted parties shall be called for power point presentation. Selection will be made on the basis of highest marks obtained by the party as per the eligibility criteria, power point presentation and inspection of the mill as per the marks criteria. The MoU/Agreement can be signed with more than one eligible party as per the suitability/ requirement of Hafed.

The details of eligibility conditions, checklist & marking criteria is placed of Hafed website at www.hafed.nic.in.

MANAGING DIRECTOR, HAFED.

GENERAL TERMS AND CONDITIONS

Hafed intends to sell high quality of different varieties of **spices** in the domestic market across India.

1. The selected & empanelled parties shall have to supply agreed quality of **spices** for marketing in their own brand name with fully packaged form in commercial packing.
2. The quantity of **spices** to be supplied in the market will depend upon the demand prevailing from time to time, for which selected parties shall make all efforts to increase the volume of sale of **spices** packets of various categories.
3. Empanelled parties shall be responsible for stocking and supply of **spices** throughout India at a rate mutually agreeable between Hafed and the party keeping in view the market demand of spices in any market in India.
4. All the billing and payments will be received in the name of HAFED for supply of **spices** to any consumer/customer/party in India.
5. Delivery of spices shall be made by the selected parties to different destinations/market in Haryana & other parts in India by using its own transportation and logistics as per supply orders from time to time
6. Empanelled parties shall intimate to Hafed regarding the fixing of MRP of Spices and sale rate as per the market trend.
7. The sale commission to Hafed on sale of **spices** by the selected parties will be decided after negotiations and also vary from time to time after taking into consideration the expenses and cost involved, mutually agreed by both parties.
8. Unsold material will be lift back in one month before it expiry. Selected & empanelled supplier will incur expenditure for publicity and advertisement of spices both in print and electronic media as and when required.
9. The empanelled parties shall also be responsible for all quality/quantity related complaints and claims related to quality/quantity/demurrage/delayed delivery etc. and shall indemnify Hafed for any/all such claims. In case of any quality cut or any other penalty imposed by the purchasing department or any other authority, the same shall be recovered from the empanelled party.

ELIGIBILITY CRITERIA:

<u>CRITERIA</u>	<u>MINIMUM REQUIREMENT</u>
Total turnover on account of spices sold during last 3 years.	Minimum turnover should be Rs. 50 Crore on account of spices sold/processed in each year during last 3 years i.e. 2018-19, 2019-20 and 2020-21
Number of years of Experience in spices business.	Minimum 10 years during the last 15 years.
Undertaking by the party that the party has not been debarred or blacklisted by any Government Department, Cooperative in India or Abroad.	Copy of undertaking should be submitted in this regard.
The unit/ party should have a valid FSSAI & AGMARK License.	Copy of the FSSAI License to be attached.
Details of Aadhar Card/ PAN card and GST/TAN number	Copy to be attached
Demand Draft / RTGS or NEFT as earnest money of Rs. 10,000/-	Copy of proof to be attached

CHECK LIST**ANNEXURE-I**

Sr No	Criteria for eligibility	Minimum Requirement	Actual	Qualified (Yes/No)	Supporting Documents to be attached.
1	Total turnover of the firm on account of spices sold during last 3 years.	50 Crore in each year during the last 3 F/Y i.e. 2018-19, 2019-20 and 2020-21	2017-18=		Statement (amount wise) duly certified by the CA showing the year wise .
			2018-19=		
			2019-20=		
2	Copy of the balance sheet of the last three years F/Y i.e. 2018-19, 2019-20 and 2020-21.	-			Copy of the balance sheet authenticated by the CA.
3	Number of years Experience in spices	Minimum 10 years during the last 15 years			Authenticated proof showing the experience in processing of spices is to be submitted
5	Undertaking by the party that the party has not been debarred or blacklisted by any Government Department, Cooperative in India or Abroad.	Copy of undertaking should be submitted			Copy of undertaking duly signed by the authorized signatory
6	Details of FSSAI/PAN/GST/TAN number/ Copy of address proof	Copy to be attached			Copy to be attached

Name & Full address if the party:

Signature of the authorized signatory with stamp.

Marking Scheme:

<u>Sr No</u>	<u>Details</u>	Marks Scheme
1.	Total turnover of the firm on account of processing/production/ sale of during last 3 years.	1. 50-100 Cr (5 marks) 2. <u>≥100</u> Cr (10 marks) <u>NOTE:</u> Average of the three years will be taken during the last 3 F/Y i.e. 2018-19, 2019-20 and 2020-21.
2.	Number of years Experience in spices Business.	1. 10-15 years (5marks) 2. <u>≥15</u> years (10 marks)
3.	Number of countries exported.	1. 10-15 countries (5marks) <u>≥15</u> countries (10 marks)
4.	Power Presentation(PPT) Point with business proposal	20 Marks
		Total marks: 50 marks