



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**

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**EXPRESSION OF INTEREST FOR SELECTION/ EMPANELMENT OF REPUTED
RICE MILL(s).**

An Expression of Interest (EOI) is invited from the experienced and reputed private Rice Mills for Selection/Empanelment to carry out all the operations like Milling of Basmati Paddy, Parboiling, Sortex, Blending, Packaging of Rice for export and Loading into the Trucks on behalf of HAFED to be carried out by the selected Rice Mill itself, as per the specifications / requirement given by Hafed. The interested Rice Mills which have minimum three independent milling plants each of 8 MT Per Hour capacity and Two Boilers of 10 TPH capacities each including Grading & Sorting, and the facilities of Parboiling, Packaging, etc within the Mill premises and having experience of exporting Rice to Saudi Arabia, may submit their EOI along-with all the relevant documents to the Managing Director, HAFED Corporate office, Sector-5, Panchkula Haryana through e-mail at addlgmp@gmail.com or manually in sealed envelope latest by **01.09.2022 upto 11:30 AM**. Preference may be given to the Rice Miller having experience of successfully exporting of Rice to the importer from whom Hafed has got to the export order. After opening of the EOI, the detailed terms and conditions, Scope of work, bidding parameters will be invited from the short listed Rice Millers in the sealed envelope, which will be opened on **02.09.2022 at 12:00 P.M.**

Hafed reserves the right to accept or reject any or all applications without assigning any reason thereof.

**MANAGING DIRECTOR,
HAFED, PANCHKULA.**

HAFED intends to give a work order for Milling/Processing of approximate 11,500 MT Basmati Paddy for the Export of Rice to the Private Reputed Rice Millers. HAFED is also planning to purchase approximate 2 Lakh MT Basmati Paddy (CSR-30, PB-O1, PB-1401 etc.) and this Paddy will also be got Processed and Milled by the successful Rice Miller.

1. SCOPE OF WORK:

The scope of work to be carried out successfully by the Rice Miller is as under:

A) Operations related to Paddy

- i) Un-loading of the Paddy bags from the trucks/ vehicles received from HAFED Godowns/Mandies and temporary stacking.
- ii) Parboiling and Milling of Basmati paddy and its variants.
- iii) Grading, Sorting, Blending etc. of Rice as per the requirement of HAFED strictly confirming to the specifications of Rice as demanded by the Rice Importer.
- iv) Packaging, stitching, tagging etc. of Rice in 5 Kg, 10 Kg and 40 Kg bags along-with the accessories as per requirements of the importer etc.
- v) Quality Testing/ Inspection, including and quality responsibility upto the transfer of Rice to Kandla Port or any other destinations as decided by HAFED.
- vi) Loading of packed Rice Bags in 5 Kg, 10 Kg and 40 Kg Bags alongwith packing in Master Bags as per requirement.
- vii) The packing material i.e. 5, 10, 40 Kg Bags will be supplied by HAFED.
- viii) Loading of the Rice into the trucks for dispatches to the Kandla Port or any other destinations.

B) The operations to be carried out on PB-I Rice variety or any other Basmati Variants.

- i) Grading, Sorting, Blending etc. of Rice as per the requirement of HAFED strictly confirming to the specifications of Rice as demanded by the Rice Importer.
- ii) Packaging, stitching, tagging etc. of Rice in 5 Kg, 10 Kg and 40 Kg bags alongwith the accessories as per requirements of the importer etc.
- iii) Quality Testing/ Inspection, including and quality responsibility upto the transfer of Rice to Kandla Port or any other destinations as decided by HAFED.
- iv) Loading of packed Rice Bags in 5 Kg, 10 Kg and 40 Kg Bags alongwith packing in Master Bags as per requirement.
- v) The packing material i.e. 5, 10, 40 Kg Bags will be supplied by HAFED.
- vi) Loading of the Rice into the trucks for dispatches to the Kandla Port or any other destinations.

C) NOTE

- i) Any other allied operations, which are not specifically mentioned above, but otherwise are essential to execute the export assignment successfully, shall also be considered as part of the above scope.
- ii) In case any other operation is carried out by the Rice Miller after dispatch of Rice from Rice Mill, for executing the export order / requirement the same amount will be reimbursed by HAFED on submission of the bills. But such operation should not be part of the Scope of Work of the Rice Mills as mentioned at Point No. **A (I & VIII) & B (1 & VI) above.**

The proposed ratio of the Rice for export will be in the proportion of CSR-30, PB-1401 and PB-1 varieties is 40:30:30 respectively. But, the quantity/ratio can vary depending upon the requirement from the Rice Importer and purchase Basmati Paddy and its different variants during the coming Kharif Season-2022-23. The specifications of the Rice to be exported is placed at Flag-A.

Therefore, the Rice Mill will be required to process/mill the paddy of two varieties of Paddy (CSR-30, PB-1401, PB-01) and may be required to blend the Rice of any/other varieties to be purchased by HAFED besides all the other operations detailed above. The Rice will be dispatched by the Rice Miller after obtaining proper clearance from the Importer if required otherwise he will be responsible for any kind of implications arising out on that account at later stage.

2. MINIMUM ELIGIBILITY.

- (i) Interested applicant must be in possession of valid license/ registration certificate from concerned statutory authorities.
- (ii) Applicant may either be a sole proprietorship firm, Partnership firm (duly registered under the provisions of Indian Partnership Act of 1932 as amended from time to time), a Company (registered under the relevant provisions of Companies Act of 1956 or 2013), a Limited Liability Partnership (duly registered under the LLP Act, 2008) or a Cooperative society (duly registered under the MSCSA, 2002 or any other State Cooperative Act of the concerned State.).
- (iii) The applicant must have the following registration and certifications :-
 - I. GST registration certificate
 - II. Valid FSSAI license
 - III. A copy of the PAN/TAN No. Certificate
- (iv) The applicants should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services to HAFED and applicants are required to give undertaking in their letter head in this regard.
- (v) The applicants shall require submitting an undertaking on companies"/firms" letter head declaring that the applicant has never been blacklisted by any Govt. or autonomous organization with regard to its business in last 5 years.
- VI) Self attested & stamped copies of export order(s) executed in the

last three years (Copies of Purchase-sale order/Export Invoices/ Bill of Ladings / Shipping Bills etc.)

- VII) Self attested copy of Aadhar card of authorized signatory.
- VIII) Copy of cancelled cheque of the company/firm.
- IX) Self attested & stamped copy of this EOI as a token of acceptance of terms & conditions of this EOI.
- X) Solvency Certificate issued by their banker.
- XI) Self Declaration on letter head of the company / firm for not been blacklisted by any State/Central Govt. body/ Public Sector Undertaking at any point of time in India.
- XII) Self Declaration on letter head of the company / firm for not been involved in any major litigation that may have an impact of affecting or compromising participation of the party in the e-auctions.
- XIII) Self Declaration on letter head of the company / firm for not being under liquidation, court receivership and/or similar proceeding.
- XIV) The Rice Mills should have minimum three independent milling online plants each of 8 MT Per Hour capacity with Par-boiled and sortex facilities.
- XV) The Mill should have minimum two Boilers of 10 TPH capacities.
- XVI) In addition to above the mill should have 2 Sortex/grading machines of 8 MT/hour for grading and sorting of rice purchased for blending.
- XVII) The Rice Plant should be either Buhler or Stake make.
- XVIII) The Rice Mill should have experience processing of paddy and of exporting Rice to Saudi Arabia and should be approved by M/s Saleh A Babekar Sons Co. Riyadh.
- XIX) The preference will be given to the Rice Miller who will work exclusive only for Hafed Rice Mill premises of the applicant.

3. SPECIFICATIONS OF BASMATI RICE INCLUDING PACKING:

The Rice Miller shall be responsible to prepare & supply the Basmati Rice including the packing, strictly as per the requirements of the export order to be conveyed by Hafed from time to time as and when the same are received from the importer. Before dispatch of the material, the Rice Miller will maintain and follow all the required hygienic, storage, fumigation and other procedural practices to ensure successful execution of the export order on behalf of Hafed.

4. RECEIPT/STORAGE/DESPATCH OF PADDY/RICE OF HAFED:

The Paddy will be issued to the Rice Mill on the basis of gross weight i.e. including Bardana. The Rice Miller will maintain a separate Receipt, Processing and Despatch Register for Hafed's Paddy and Store the Paddy/Rice of Hafed separately. In the event of any lot getting rejected by the Importer due to any reason, the Rice Miller shall be accountable for any financial/other implications.

5. PERCENTAGE RECOVERY:

It has been considered that since execution of the export order is to be done by blending all the three varieties, therefore, the recovery percentage must be fixed lump-sum in respect of all the three varieties. The recovery percentage may vary slightly from variety to variety but it was considered the best possible percentage recovery is at 65 % i.e. 55 % Wand + 10 % Broken. As the Receipt of the Paddy will be on the basis of gross weight i.e. including Bardana, therefore, the Rice Miller will be required to give the above said recovery of Rice including weight of Bardana. While inviting financial bids, the rates of broken Rice mill also be obtained from the Rice Miller to avoid the complications of lifting, packing and then disposal of the same.

All by-products e.g. Paddy Husk/ Chilkha, Polish, Rice Bran, etc. and Paddy Bardana may be retained by the Rice Miller and he will quote rates by taking these factors into account.

6. SHIPMENT SCHEDULE:

The Rice Miller shall adhere to the schedule of shipment strictly which will be conveyed by Hafed in due course of time and in case the shipment is delayed, the Rice Miller shall be responsible for any implication in this account.

7. SECURITY DEPOSIT AND PAYMENT TERMS:

The Rice Miller shall deposit security amount of Rs. 50 Lakh in the

shape of Bank Guarantee/FDR with the Hafed Rice Mill, Taraori, which will be released by Hafed after successful execution of the export order. The payment of the processing/other service charges to the Rice Miller shall be released after successful receipt of bill of lading of respective quantity.

Though, the rates of all the operations and services have been proposed to be taken as Lump Sum basis, but the Rice Miller may raise multiple bills to ensure that impact of GST remains minimum to the extent feasible. The payment as per the approved rates of 10% broken Rice, will be deposited by the Rice Miller on fortnightly basis for the quantity of Paddy processed during last 15 days otherwise penalty @ of 1% per week or part thereof shall be levied by Hafed.

8. THE OFFERS RATE WILL:

- i) Three different rates for processing / milling of Paddy and packing into 5, 10 and 40 Kg bags respectively and loading into trucks.
- ii) Three different rates for grading/sorting and packing of purchased Rice into 5, 10 and 40 Kg bags respectively and loading into trucks.

9. ARBITRATION:

The disputes, if any, arising between Hafed and the Rice Miller will be resolved amicably, failing which it shall be referred to an Arbitrator, to be appointed by the Managing Director, Hafed, as per the relevant provision under Arbitration and Conciliation Act, 1996 and the decision of the Arbitrator shall be binding on both the parties. The Civil Court shall have no jurisdiction in case of dispute between the parties.