

## **EXPRESSION OF INTEREST**

Expression of Interest is invited from the interested parties for empanelment with Hafed for supply of kits consisting of Cereals, Pulses, Vegetable Cooking Oil and Milk Powder of good quantity for monthly supply to Hafed for further supplies. The complete EoI document can be downloaded from Hafed website i.e. <http://hafed.gov.in>

The parties fulfilling the eligibility criteria may submit their proposal, addressed to Managing Director, Hafed Panchkula on or before 23.01.2023 upto 02:00 PM alongwith the hard copy of required documents in a sealed envelope at The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED), Corporate Office, Sector-5, Panchkula, Haryana (134109).

For any further clarification/ details contact 0172-2590520-26 (Ext.-204) or email at [hafedmarketing1@gmail.com](mailto:hafedmarketing1@gmail.com).

**MANAGING DIRECTOR,  
HAFED PANCHKULA.**

### 1. Eligibility Criteria and documents to be submitted:

SN	Criteria	Minimum Requirement
1	Total turnover on account of edible food items sold during last 2 years.	Minimum turnover should be Rs.25 Crore in each year during last two Financial Years i.e. 2020-21 and 2021-22 <u>Documents to be submitted:</u> Audited Balance Sheet along with Income tax returns with computation.
2	Number of years of Experience in Food products business	The party should have minimum 2 years experience for supply of edible food items in Govt./ Semi govt./ Cooperative Federation of minimum Rs.10 Crore amount in each year in last two Financial Years i.e. 2020-21 and 2021-22 (proof of documents to be attached)
3	Undertaking by the party that the party has not been debarred or blacklisted by any Centre / State Government Department, Cooperative in India.	Copy of undertaking should be submitted in this regard.
4	Undertaking of agreement with the terms of EOI	Signed copy of EOI, along with undertaking that the party agree with the terms & conditions of this EOI
5	The unit/party should have a valid FSSAI License	Copy of the FSSAI License to be attached.
6	Details of Aadhar Card/TAN Card and GST/PAN number	Copy to be attached.
7	Demand Draft/RTGS of NEFT as earnest money of Rs.20,000/- in Hafed account: THE HARYANA STATE COOP SUPPLY & MARKETING FEDERATION LIMITED, State Bank of India SCO-103-106, SECTOR 17-B, CHANDIGARH – 160017, IFSC CODE: SBIN0009926, A/C No. 34060275519. The EMD amount of shortlisted party (s) will be converted in Security, which will be refunded after successful completion of the order.	Copy to be proof to be attached.
8	Infrastructure Requirement	The party should have own packing facility for packing of pulses, vegetable oil and atta within Haryana for supply of these items to Hafed. Proof of the relevant documents regarding the Production / Supply Capacity along with details of Registered Office and place where Manufacturing / Processing/packing Plant (edible items) is located.
9	Contact details along with the email & official address	1. Authorized Person from the Management of the agency 2. Authorized person In charge / single point of contact for Hafed

**Note:**

- The EMD amount of unsuccessful participants will be returned.
- Successful empanelled parties will be required to submit security with Hafed, which will be informed later.

2. **Procedure for getting empanelled:-** The interested parties will submit their offer/proposal along with the required documents as mentioned in the eligibility criteria of the EOL. The short listed parties may be called for presentation before the committee of Hafed officers for evaluation / grading of business proposal of party for empanelment. The finally selected party/bidder will be asked to submit the quotes to Hafed for the required items.

3. **Tentative Items / kits to be supplied**

S.N.	Items	Package Qty.	
		A	B
1	Cereals (Wheat Flour)	3 Kg	2 Kg
2	Pulses (Chana, Arhar, Moong)	1.5Kg	1 KG
3	Vegetable Cooking Oil	250 Gram Pack	150 Gram Pack
4	Milk Powder	1 Kg	750Gram Pack

4. **Terms and conditions Empanelled suppliers**

- i. The nutritional items of demand of indenting agency shall be supplied by the supplier duly packed as per quality specifications and standards on FOR basis as per destination given by indenting department. The edible oil will be supplied under label of Hafed.
- ii. Product will be supplied in Kit as per requirement of Indenting Authority and Hafed.
- iii. The supplier will be responsible for quality & quantity of product supplied.
- iv. Supplier will keep Hafed indemnify for any penalty imposed by indenting department on account of delayed supplies / quality issue / quantity etc.
- v. Hafed will release payment to Suppliers immediately on receipt of payments from Indenting Authority after successful execution of orders and completion of documents.
- vi. Supplier shall also enclose copy of test report of quality specification of each product alongwith the bill got done form any accredited lab.
- vii. The empanelment will be for a period of six months, which may be extended for another 6 months after mutual consent. The quoted rates will be valid for minimum 3 months supply.
- viii. The Edible items and the packing must be as per FSSAI specifications and standards.
- ix. The supplier will be solely responsible for consequences for any violation of the Food Safety and Standards Act, 2011 and connected rules. Any issue related to quality will be responsibility of the supplier.
- x. In case, the supplied stock is rejected, the successful supplier shall have to replace the stock, at his own cost and risk, within seven (07) working days from the date of intimation of rejection of stock.
- xi. The supplier is bound to send the materials at the prescribed locations as stated in the Supply/ Work order issued to the supplier at his own risk and cost. The transportation cost and the transits risk are to be borne by Supplier.

- xii. The complete details of supply, destination, packing etc. along with the quantity required will be as per the terms of indenting party and Hafed requirements, which will be issued to the shortlisted party along with the supply order.
- xiii. If the information and facts provided by the manufacturer are found to be misleading or incorrect, the Hafed reserve the right to terminate the contract immediately.
- xiv. Hafed reserves the right to accept/reject any or all offers without assigning any reason.

## 5. ARBITRATION

In case of any dispute the matter shall be referred to the sole arbitration of the Managing Director, Hafed or his nominee, whose decision shall be final and binding on the both agencies.