



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA, HARYANA (INDIA)  
TEL: 2590520-26, FAX: 2590711, E-Mail: hafed@hry.nic.in  
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**ORDER**

In the interest of work and in view of the Hafed Common Cadre Rules, 1988, re-distribution of work amongst the officers at head office is hereby made as under with immediate effect:-

Sr. No.	Name	Designation	Cadre	Present Assignment	Work Allotted
1	R.P. Sahni	Chief General Manager	Procurement & Warehousing	Procurement, Fertilizer (Inputs), CM Window	Procurement & Warehousing Divn.
2	S.K. Gupta	General Manager	Finance & Accounts	Finance & Accounts	Finance & Accounts Divn.
3	A.K. Singh	General Manager	Processing	Sugar Mill, Cold Store (Karnal)	Oil Mills, Cattle Feed Plants and Cold Store (Karnal)
4	A.K. Ahuja	General Manager	Procurement & Warehousing	Admn.-I, Public Relations	Procurement & Warehousing Divn. with additional charge of Admn.-I Divn.
5	Rajnish Sharma	General Manager	Marketing	Admn.-III, Marketing, Oil Mills, Cattle Feed Plants, Seed Plant	Marketing Divn.-I [including Inputs (Fertilizer, Seeds), Export, Organic, Contract farming and Public Relations] with additional charge of Admn.-III Divn.
6	K. S. Lathar	Addl. General Manager	Management Information System	IT, SPIO, P&M, Warehousing, PEG	IT, P&M and Nodal Officer (CM Window)
7	Pooja Chaudhary	Addl. General Manager	Marketing	Admn.-II, IV	Marketing Divn.-II with additional charge of Admn.-II Divn.

Sr. No.	Name	Designation	Cadre	Present Assignment	Work Allotted
8	Joginder Singh	Addl. General Manager	Processing	Paddy Procurement, Hafed Complex Taraori (Flour Mill, Rice Mill, Pesticides Plant)	Sugar Mill, Pesticides Plant (Taraori), Commercial Branch with additional charge of First Appellate Authority (RTI)
9	Meenakshi Saxena	Addl. General Manager (Welfare)	Personnel & Administration	Welfare, Auto, General	Welfare Branch, Auto & General Branch, Admn.-IV Divn.
10	Amit Kataria	Addl. General Manager	Procurement & Warehousing	Procurement	Procurement Divn.
11	Nitin Singh	Addl. General Manager	Procurement & Warehousing	Record & Recovery	Warehousing Divn. (including PEG)
12	Vikas Sangwan	Dy. General Manager	Procurement & Warehousing	Procurement & Warehousing	Warehousing Divn. with additional charge of Record & Recovery Branch of Admn. Divn.
13	Abhishek Gehlot	Dy. General Manager (Plants)	Processing	Paddy Procurement, Hafed Complex Taraori (Flour Mill, Rice Mill, Pesticides Plant)	Oil Mills, Cattle Feed Plants, Cold Store (Karnal) and Hafed Complex Taraori (Flour Mill and Rice Mill)
14	Vishal Thukral	Dy. General Manager (Marketing)	Marketing	Admn.-IV, Auto & General, Public Relations	Public Relations with additional charge of Procurement Divn.
15	Saurabh Agnihotri	Dy. General Manager (IT)	Management Information System	IT	IT, SPIO with additional charge of Auto & General
16	Tarun Kumar	Asstt. General Manager (IT)	Management Information System	RTI, FAA, Auto, General, IT, Nodal Officer (Disaster Mgt.)	IT with additional charge of RTI, FAA, Nodal Officer (Disaster Mgt.)
17	Sumit	SDO (Electrical)	Construction	Sugar Mill, Inputs Branch	SDO (Electrical) in Const. Divn.

The division of work of administration division shall be as under:-

Division	Assistant	Work allotted
ADMN.-I	A-1	Establishment of Procurement & Warehouse/ Marketing Cadre, DGM (P&A), AGM (P&A), P.S., Addl. G.M. (Welfare), individual disciplinary cases of these cadres, outsource, Rules amendment
	A-2	Establishment of Accounts cadre and individual disciplinary cases of these cadres, joint charge-sheet of Ambala District
ADMN.-II	A-3	Establishment of Drivers, Constructions Division, I.T. Division and individual disciplinary cases of these cadres. Joint charge-sheets of Narnaul and Rewari Districts
	A-6	Joint charge-sheets of Gurugram, Hisar, Jind, Kaithal, Kurukshetra and Karnal Districts
	A-10	All ACRs and joint charge-sheets of Sonapat District
	A-11	Establishment of Sugar Mill Staff and individual disciplinary cases of these cadres and misc. works of consolidation. joint charge-sheets of Sirsa District
	A-12	Establishment of Tech. Staff, Plants Division Staff, Rice Mill Manager and individual disciplinary cases of these cadres
ADMN.-III	A-5 (SK) (named as A-4)	Establishment of T.O.(S), AGM(Tech.)/ D.G.M.(Tech.), D.G.M.(Seed) and joint charge-sheets of Fatehabad and Faridabad Districts
	A-5	Establishment of Field Inspector (Store) and individual disciplinary cases of these cadres. joint charge-sheets of Rohtak District
	A8	Establishment of Managers, Sr. Managers, AGM (Proc. & WH) and individual disciplinary cases of these cadres. joint charge-sheets of Panipat District
ADMN.-IV	A-7	Establishment of Class-IV employees and individual disciplinary cases of these cadres. joint charge-sheets of Yamuna Nagar District.
	A-9	Establishment of Clerks, Stenos, Assistants, P.As, SSS and individual disciplinary cases of these cadres. joint charge-sheets of Bhiwani District.

Further, Sh. Joginder Singh, Addl.G.M. (Processing) will work in association with Sh. A.K. Singh, G.M. (Processing) till December, 2017 for the work of Sugar Mill or till it comes in operations smoothly so that the work of Sugar Mill may not be affected upon the retirement of Sh A.K. Singh, GM (Processing).



The PEG Branch shall work as a part of Warehousing division and not as a separate branch so that the human resources posted in the PEG Branch may be put to its best utilization.

Sh. Saurabh Agnihotri, DGM (System) shall look after the work assigned to Sh. K.S. Lathar, Addl.G.M. (MIS) during his earned leave period w.e.f. 02.11.2017 to 25.01.2018.

**PANCHKULA  
OCTOBER 31, 2017**

**SUPRABHA DAHIYA  
MANAGING DIRECTOR, HAFED**

**No. Hafed/Admn./A-1/ 3311**

**Dated: 03-11-2017**

A copy of the above is forwarded for information and necessary action:

1. All the concerned officers.
2. All Divisional Heads, Head Office, Panchkula.
3. All the District Managers/General Managers, Plant, Hafed in the State.
4. DGM (Marketing), Delhi / DGM, Hafed Complex, Taraori.
5. XEN, Hafed, H.O., Gurugram and Rohtak.
6. PS/PA to MD/Secretary for kind information of the Managing Director/Secretary.

  
**GENERAL MANAGER (ADMN.-I)  
FOR MANAGING DIRECTOR, HAFED.**