

# HAFED OIL MILLS

NIZAMPUR ROAD, NARNAUL-123001 (Haryana)

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## TENDER-NOTICE

**Tender Notice for supply of empty packing material for packing of edible oils F.O.R. at Hafed Oil Mill, Rewari & Narnaul.**

Hafed invites sealed tender from manufacturers/reputed firms for supply of packing material for **two months Rate Contract basis** as per Hafed's specifications/terms at **Hafed Oil Mills, Nizampur Road, Narnaul-123001 (Haryana)**. The parties/bidders can submit their bids as per dates given below:

Submission of Bid	06.09.2017/upto 1.00 PM
Opening of Technical bid	06/09/2017 at 1:30 PM
Opening of Financial bid	06/09/2017 at 2.30 PM

Interested parties may get tender form @ Rs 500/- non refundable from the office of Hafed Oil Mill Rewari/Narnaul in office hours or can be downloaded from Website [www.hafed.gov.in](http://www.hafed.gov.in) and the cost of the tender form may be deposited in cash/DD before opening of the tender. Detailed terms & conditions may be seen in tender document. Hafed reserves the right to accept or reject any or all bids without assigning any reason whatsoever.

General Manager,  
Hafed Oil Mills, Rewari/Narnaul.

# Tender Document

Tender document for purchase of Packing Material required for packing of edible oils F.O.R. at Hafed Oil Mills at Rewari & Narnaul on Two Months Rate Contract Basis.

Hafed Head Office Phone Nos. 0172-2590520-26  
e.Mail: [hafed@hry.nic.in](mailto:hafed@hry.nic.in)

HOM Rewari: 01274-254427  
e-mail: [omhfdwr@hry.nic.in](mailto:omhfdwr@hry.nic.in)

Website: [www.hafed.gov.in](http://www.hafed.gov.in)

HOM Narnaul: 01282-256142  
e-mail [omhfdnrl@hry.nic.in](mailto:omhfdnrl@hry.nic.in)

## Back ground Information

Hafed installed its Oil Mill at Rewari & Narnaul (Haryana) of 30 TPD crushing capacity of Mustard Seed by each mill.

Tentative requirement of empty packing material required for packing of edible oils F.O.R. at Hafed Oil Mill Rewari and Narnaul (Haryana) on two months contract basis.

(Fig. in Nos.)

Sr No	Name of Item	Tentative Requirement		EMD (Rs.)
		Oil Mill Narnaul	Oil Mill Rewari	
1	1 Ltr PET bottles	60000	60000	10,000/-
2	Printed 5 Ltr square Tin Newman type closure, ISI marked.	0	1000	5000/-
3	Labels for 1 ltr. bottles, jars & tins etc.: a) 1 ltr. Bottle b) 5 ltr. Jar c) 15 ltr./kg Tins plain	60000 60000 5000	60000 60000 5000	5,000/-
4	PP caps for 1 ltr. Bottle	60000	30000	2,000/- (for Sr. No. 4 & 5)
5	Aluminum WAD for a) 1 ltr. Bottle b) 5 ltr. Jar	60000 60000	30000 30000	
6	PVC Neck Sleeves for 1 ltr. bottle	60000	50000	1000/-
7	Pouch film for one liter pouch	1 MT	0	6,000/-

## **2.0 Invitation of Bids:**

- 2.1 Hafed is looking for reputed manufactures/firms for supply of packing material for packing of edible oils, F.O.R. Hafed Oil Mill, Rewari & Narnaul on **Two month Rate Contract Basis from the date of approval of tender** strictly as per Hafed's specifications/terms.
- 2.2 Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully mentioned in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
- 2.3 The Payment for Tender Document Fee Rs.500/- (Rs.Five hundred only) is Non- refundable.
- 2.4 No interest shall be payable by Hafed on the EMD amount deposited by the party.

### **3.0 Procedure for submission of Bids**

3.1 The bids shall be submitted in two separate envelopes:

“ **Envelope 1: Technical Bid**”

“**Envelope 2: Commercial Bid**”

The bidders shall **quote** the prices in price bid format under Commercial Bid.

- **Bidders are mandatorily required to submit the technical and financial bid in the prescribed format only.**

3.2 The tenderers are required to quote the price for each item F.O.R. Hafed Oil Mill Narnaul or Rewari inclusive of GST / all taxes / levies as applicable and as per Hafed's specifications, terms & conditions.

3.3 The committee is empowered to increase/decrease the quantity keeping in view the market trend of prices of packing material and availability of stocks against the tendered quantity.

3.4 Any conditions of the party sent along with the bids, if any, shall not be binding on Hafed.

3.5 On acceptance of tender, the date of supply of material should be strictly adhered to failing which Hafed reserves the right to cancel the tender and make purchases at the risk and cost of suppliers besides forfeit the earnest/security money of the tenderer.

3.6 Hafed reserves the right to reject/accept any/all tenders without assigning any reason whatsoever.

### **Other Terms & Conditions of the Tender:**

- The required earnest money mentioned against each item in the tender notice must be deposited through DD only. The tenderer can submit his offer of one or more items with requisite EMD.
- **Negotiations:**  
Hafed reserves the right to negotiate the rates. However, the negotiations could be held upto L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 and L-3 is within 5% of the L-1 quoted rate. In case where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by the L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as L-1 bidder. As regard the apportionment of the quantity of the supplies, the finally determined L-1 bidder would be accorded due preference and the allocation of the order may be decided by Hafed subject to information available in the DNIT for example his offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. or any other rational parameter. The balance order may be apportioned between the L-2 and L-3 bidders, if they accept the final L-1 rates on the basis of identical information, for example their offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. which may be decided by Hafed on case to case basis.
- The tenders shall only be accepted of those parties who will offer total required quantity.
- Offer should be **valid for the same days** of opening of Commercial bid. The successful tenderer/tenderers shall have to deposit **security** within three working days from the issue of acceptance letter, a security equivalent to 5% of the total value of the tendered quantity (including earnest money already deposited) by means of Bank draft for successful execution of the supplies/contract failing which EMD

already deposited by him shall be forfeited. The entire security shall be refunded within one month after the successful execution of the rate contract. However, no interest whatsoever shall be paid on the earnest money / security amount by Hafed.

- Rate of the items should be F.O.R. Rewari and Narnaul inclusive of all Taxes/Govt. levies while quoting rates. In case Govt. increases/decreases its duties/taxes during pendency of the rate contract, similar effect will be made on the rates quoted by the tenderer.
- The supplies will have to be made as per requirement of the Mills. The party will supply the material within 3 days from the date of placement of indent for Bottles, Jar & C/boxes etc. and 7 days for Tins and Labels etc. For delayed supply, penalty @ 2% per week or part thereof shall be imposed subject to maximum of 5% failing which Hafed have the liberty to make purchases from any other source at the risk and cost of the party. 80% payment will be released by Hafed Oil Mills; Rewari/Narnaul immediately on receipt of the material at destination if material is physically found O.K. by concerned G.M. and balance 20% will be released after getting O.K. test report from reputed out test house. In order to ascertain the correctness of the specifications of material supplied, one sample from each truck load of supply will be drawn by a Committee consisting of Representative of supplier/Driver, Concerned G.M. of plant, S.O./Acctt. of the plant and Store keeper for testing purposes and testing charges shall be borne by Hafed if the material is found O.K. otherwise it will be borne by the party. The party will supply the material as per specifications of all items mentioned in **Annexure-I**. The material found below specifications/leaking/damaged at the time of filling will be notified to the party and will have to be lifted back and will have to replace the same in next consignment at his risk and cost. In case of leakage of bottles/tins exceeds 2% during filling, the entire lot will be rejected and the supplier will have to lift the same at his risk and cost and replace the same. The results of the outside laboratory will be conclusive and binding on both the parties.
- As per FSSAI Act, any change in the printing, designing shall have to be incorporated/ implemented during the course of contract.
- Hafed has right to cancel the contract if the performance of the supplier is not satisfactory.
- If the supplier had previously held any contract and furnished security/ earnest money with Hafed that security deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.

#### **GENERAL CONDITIONS:**

- It will be the discretion of Hafed to bifurcate order, if considered necessary with a view to ensure timely supply.
- Preference will be given to such firms who have satisfactorily executed orders for supply of Govt./Coop. sector Institutions for at least 3 years. Tenders must be accompanied with certificate of approval issued by Agmark/CFTRI Mysore/BIS. The successful firm will also provide the below mentioned information.
  - a) **List of Clients to whom the material supplied by them recently.**
  - b) **Copy of income tax return of last financial year**
  - c) **Since when in business. The time period required to commence the supplies as per our designs should also be indicated. In case the design offered by the tenderer is not acceptable to Hafed then the firm/firms will have to develop the required moulds at their own cost and will mention the time period required for the development of such moulds.**

- The rate contract can be extended for further **THREE MONTHS** with mutual consent.

**ARBITRATION:**

In case of any dispute the matter shall be referred to the Managing Director, Hafed or her/his nominee whose decision shall be conclusive and binding on both the parties. In case of any dispute the concerned court at Rewari/Narnaul shall have the sole jurisdiction as may be the case.

**Serial Number, Items and Specifications:**

**1. 1 Ltr. PET Bottles: ( IS 11352: 1998 and IS 14537: 1988)**

SBM transparent bottles having weight of naked bottles as 28 grams plus minus 1% in case of 1 Ltr. (neck size 28 mm bottle PCO type). The manufacturer should be authorized by CFTRI Mysore /Agmark /BIS Authority to supply food grade PET bottles, certificates of which will be provided by the supplier in the technical bid.

<b><u>Weight</u></b>	<b><u>Nominal Capacity</u></b>	<b><u>Brimful Capacity</u></b>
28 gms (+1%)	1000 ml.	1070 Plus minus 10 ml

The party will invariably use only the virgin RELPET Grade G-5801 material manufactured by Reliance Industries Ltd., Hazira, Gujarat for making PET Bottle to be supplied to Hafed. In case the party uses preform, these should be of reputed brand. The Pet bottle should conform to relevant provisions of IS 11352: 1998 and IS 14537: 1988 as amended upto date as per approved design of Hafed, sample of which can be obtained from Hafed Oil Mills, Rewari/Narnaul. Party can also bring its sample of bottle of 28 gm at the time of tender.

**2. Printed 5 Ltr. Square Tin: (ISI marked)**

The Tin should be ISI marked as per provisions of IS : 10339 : 2000 as amended upto date. The tin should be four sided printed as per our design to be supplied by Hafed. The colour so used should be good quality. The tin should be of Newman type closure, ISI marked, suitable for packing of Mustard Oil Agmark Grade-I. The closure (Tikli) and Tin will be embossed with Hafed Logo. The manufacturer having offset printing facility will be preferred.

**3. Labels for Bottles, Jars and Tins etc. ( IS :1060 as amended upto date).**

The material should conform to IS :1060 as amended upto date. The label should be printed in 80 GSM Cromo Paper with gumming and lamination for 1 ltr. packing and in Gum sheet paper for 5 ltr. HDPE Jar and 15 kg. tins in different multi colours and design will be provided by Hafed.

**4. PP Caps and Aluminum WAD**

The caps should be made of 28 mm size in virgin material and Aluminum WAD should be 39.50 mm size for HDPE jars of 5 ltr. and 26.6 mm size for 1 ltr. PET bottles with Hafed printing.

**5. PVC Neck Sleeves:**

The PVC Neck Sleeves of 28 micron will be printed in one colour and the supplier should be authorized by Agmark Authority and Cylinders will be arranged by the manufacturer.

**6. Pouch Film 5 layer Nylon Barrier Film for 1 litre pouch: IS 12724:2004 as amended upto date**

The material should confirm IS 12724:2004 as amended upto date. The overall thickness should 120 micron plus Minus 5 micron having one layer of nylon of minimum 8 micron. The pouch will be of side and central seal, the width of the film will be in accordance with the Samarpan is 3m (op) model machine and Vijay Pack Machine. The printing will be six colour. The cost of the electronic cylinder may be quoted separately by mentioning the size of the cylinder and the art work will be supplied by Hafed. You have to prepare the printing electronic cylinders, rates of which will be quoted by you alongwith their configuration.

## TECHNICAL BID

<b>S.N.</b>	<b>Documents to be submitted</b>	<b>Remarks</b>
1	Certificate from the proprietor/partner/firm authorizing firm's representative to sign/participate in opening and negotiation of the tender (signature duly attested).	
2	Copy of GST registration certificate.	
3	Copy of PAN card.	
4	Copy of Income Tax Return of last financial year.	
5	The tax exempted units shall attach valid exemption certification from the concerned authorities.	
6	Certificate of approval issued by CFTRI Mysore/ BIS/Agmark	(From bidders of PVC Neck Sleeves, Pet bottles)
7	Certificate regarding acceptance of all the Terms & Conditions as mentioned in the DNIT/ Tender document.	

## FINANCIAL BID

**“Financial Bid for supply of following packing Material as per Hafed’s Specifications”  
(Qty. in Nos.)**

Sr No	Name of Item	Tentative Requirement	Offered qty. (Nos.)	Offered rate (Rs. per piece)		
				Basic rate	GST	Total
1	One Ltr PET bottles. <b>(F.O.R. Narnaul)</b>	60000				
2	One Ltr PET bottles. <b>(F.O.R. Rewari)</b>	60000				
3	Labels for 1 ltr. Bottles <b>(F.O.R. Narnaul)</b>	60000				
4	Labels for 1 ltr. bottles. <b>(F.O.R. Rewari)</b>	60000				
5	Labels for 5 ltr. Jar. <b>(F.O.R. Narnaul)</b>	60000				
6	Labels for 5 ltr. Jar. <b>(F.O.R. Rewari)</b>	60000				
7	Labels for 15 ltr./Kg Tin plain <b>(F.O.R. Narnaul)</b>	5000				
8	Labels for 15 ltr./Kg Tin plain <b>(F.O.R. Rewari)</b>	5000				
9	PP Caps for 1 ltr. Bottles. <b>(F.O.R. Narnaul)</b>	60000				
10	PP Caps for 1 ltr bottles <b>(F.O.R. Rewari)</b>	30000				
11	Aluminum WAD for 1 ltr Bottle. <b>(F.O.R. Narnaul)</b>	60000				
12	Aluminum WAD for 1 ltr Bottle <b>(F.O.R. Rewari)</b>	30000				
13	Aluminum WAD for 5 ltr Jar <b>(F.O.R. Narnaul)</b>	60000				
14	Aluminum WAD for 5 ltr Jar. <b>(F.O.R. Rewari)</b>	30000				
15	PVC Neck Sleeves for 1 ltr. bottle. <b>(F.O.R. Narnaul)</b>	60000				
16	PVC Neck Sleeves for 1 ltr. bottle. <b>(F.O.R. Rewari)</b>	50000				
17	Pouch Films for 1 ltr. Pouch <b>(F.O.R. Narnaul)</b>	1 MT				