



HAFED OIL MILLS
KONSIWAS ROAD, REWARI-123401 (HARYANA)
Phone: 01274- 254427, e-mail: omhfdwrw@hry.nic.in

(A UNIT OF THE HARYANA STATE CO-OP. SUPPLY AND MARKETING FEDERATION LIMITED, SECTOR- 5, PANCHKULA)

NOTICE INVITING TENDER

Hafed invites bids for packing material for packing of edible oils F.O.R. at Hafed Oil Mills, Rewari & Narnaul on Rate Contract Basis.

Sr No	Name of Item	Tentative Requirement		EMD (in Rs.)
		Oil Mill Rewari	Oil Mill Narnaul	
1	PVC Neck Sleeves for 1 ltr. bottle	5,00,000	5,00,000	5,000/-
2	Aluminum WAD for 5 ltr. Jar	2,00,000	2,00,000	8,000/-
3	Printed 5 Ltr square Tin Newman type closure	10,000	0	----

Please visit our website www.hafed.gov.in for more information

General Manager,
Hafed Oil Mills,
Rewari/Narnaul.

Tender Document

(Cost of Tender document Rs.500/- Non-refundable)

Tender document for purchase of packing material for packing of edible oils F.O.R. at Hafed Oil Mills, Rewari & Narnaul on Rate Contract Basis.

Hafed Head Office Phone Nos. 0172-2590520-26
e.Mail: hafed@hry.nic.in

HOM Rewari: 01274-254427
e-mail: omhfdrrw@hry.nic.in

Website: www.hafed.gov.in

HOM Narnaul: 01282-256142
e-mail omhfdnrl@hry.nic.in

Time, Schedule and Venue of Tender:

The bidders can submit their complete bids at: **Hafed Oil Mills, Konsiwas Road, Rewari-123401 (Haryana)** as per dates given below:

Submission of Bid	18/01/2018 upto 1.00 PM
Opening of Technical bid	18/01/2018 at 1:30 PM
Opening of Financial bid	18/01/2018 at 2.30 PM

Back ground Information

Hafed installed its Oil Mill at Rewari & Narnaul (Haryana) of 30 TPD crushing capacity of Mustard Seed by each mill.

Requirement:

(Fig. in Nos.)

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2.0 Invitation of Bids:

- 2.1 Interested parties may get tender form @ Rs 500/- (non refundable) from the office of Hafed Oil Mill Rewari/Narnaul in office hours or can be downloaded from Website www.hafed.gov.in. Payments of tender document to be submit by Mode of Cash/Cheque/DD in the name of “**HAFED Oil Mills**” payable at “**Rewari/Narnaul**”.
- 2.2 Hafed is looking for reputed manufactures/firms duly **authorized by Agmark for printing of PVC Neck Sleeves.**
- 2.3 The supply is on **Rate Contract Basis from the date of approval of tender** strictly as per Hafed’s specifications/terms.
- 2.4 Tenderers are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully mentioned in the tender document. Failure to furnish all information required in the Tender Document

or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.

- 2.5 Conditional bid shall not be entertained
- 2.6 No interest shall be payable by Hafed on the EMD amount deposited by the party.

3.0 Procedure for submission of Bids

- 3.1 The bids shall be submitted in two separate envelopes:

“Envelope 1: Technical Bid”

“Envelope 2: Commercial Bid”

The bidders shall **quote** the prices in price bid format under Commercial Bid.

- **Bidders are mandatorily required to submit the technical and financial bid in the prescribed format only.**

- 3.2 The tenderers are required to quote the price for item F.O.R. Hafed Oil Mill Narnaul or Rewari inclusive of GST / all taxes / levies as applicable.
- 3.3 The committee is empowered to increase/decrease the quantity keeping in view the market trend of prices of packing material and availability of stocks against the tendered quantity.
- 3.4 On acceptance of tender, the date of supply of material should be strictly adhered to failing which Hafed reserves the right to cancel the tender and make purchases at the risk and cost of suppliers besides forfeit the earnest/security money of the tenderer.
- 3.5 Hafed reserves the right to reject/accept any/all tenders without assigning any reason whatsoever.

4.0 General Terms & Conditions of the Tender:

- 4.1 **EMD:** The EMD must be deposited through DD only **in the name of “HAFED Oil Mills” payable at “Rewari/Narnaul”.**

4.2 Negotiations:

Hafed reserves the right to negotiate the rates. However, the negotiations could be held upto L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 and L-3 is within 5% of the L-1 quoted rate. In case where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by the L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as L-1 bidder. As regard the apportionment of the quantity of the supplies, the finally determined L-1 bidder would be accorded due preference and the allocation of the order may be decided by Hafed subject to information available in the DNIT for example his offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. or any other rational parameter. The balance order may be apportioned between the L-2 and L-3 bidders, if they accept the final L-1 rates on the basis of identical information, for example their offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. which may be decided by Hafed on case to case basis.

- 4.3 The tenders shall only be accepted of those parties who will offer total required quantity.

- 4.4 Offer should be **valid for the same days** of opening of Commercial bid. The successful tenderer/tenderers shall have to deposit **security** within three working days from the issue of acceptance letter, a security equivalent to 5% of the total value of the tendered quantity (including earnest money already deposited) by means of Bank draft for successful execution of the supplies/contract failing which EMD already deposited by him shall be forfeited. The entire security shall be refunded within one month after the successful execution of the rate contract. However, no interest whatsoever shall be paid on the earnest money / security amount by Hafed.
- 4.5 Rate of the items should be F.O.R. Rewari and Narnaul inclusive of all Taxes/Govt. levies while quoting rates. In case Govt. increases/decreases its GST during pendency of the rate contract, similar effect will be made on the rates quoted by the tenderer.
- 4.6 **Payment Schedule:**
- The supplies will have to be made as per requirement of the Mills. The party will supply the material within 7 days from the date of placement of purchase order. For delayed supply, penalty @ 2% per week or part thereof shall be imposed subject to maximum of 5% failing which Hafed have the liberty to make purchases from any other source at the risk and cost of the party. 80% payment will be released by Hafed Oil Mills; Rewari/Narnaul immediately on receipt of the material at destination if material is physically found O.K. by concerned G.M. and balance 20% will be released after getting O.K. test report from reputed out test house. The party will supply the material as per specifications of all items mentioned in **Annexure-I**.
- 4.7 As per Agmark/FSSAI Act, any change in the printing, designing shall have to be incorporated/ implemented during the course of contract.
- 4.8 Hafed has right to cancel the contract if the performance of the supplier is not satisfactory.
- 4.9 If the supplier had previously held any contract and furnished security/ earnest money with Hafed that security deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.
- 4.10 The firm will have to develop the required moulds at their own cost and will mention the time period required for the development of such moulds.
- 4.11 The rate contract can be extended by concerned G.M/Unit incharge of Mills for further **THREE MONTHS** with mutual consent.
- 5.0 ARBITRATION:**
- In case of any dispute the matter shall be referred to the Managing Director, Hafed or his/her nominee whose decision shall be conclusive and binding on both the parties. The concerned court at Rewari/Narnaul shall have the sole jurisdiction as may be the case.

Serial Number, Items and Specifications:

1. PVC Neck Sleeves:

The PVC Neck Sleeves of 28 micron will be printed in one colour and the supplier should be authorized by Agmark Authority and Cylinders will be arranged by the manufacturer.

2. Aluminum WAD

Aluminum WAD should be 39.50 mm size for HDPE jars of 5 ltr.

3. Printed 5 Ltr. Square Tin:

The Tin should be made as per provisions of IS: 10339: 2000 as amended upto date. The tin should be four sided printed as per our design to be supplied by Hafed. The colour so used should be good quality. The tin should be of Newman type closure, suitable for packing of mustard oil Agmark Grade-I. The closure (Tikli) and Tin will be embossed with Hafed Logo. The manufacturer/bidder having offset printing facility will be preferred.

The manufacturer/firm will supply the food grade material. Preference to be given to suppliers who supply ISI marked tins or equivalent grade. Bar code graphics are to be printed/ inbuilt on the printed tins as per instructions of Hafed. In addition to no. of ticklies equivalent to numbers of tins, 2% extra ticklies are to be supplied free of cost. As per FSSAI Act any change in the printing/designing shall have to be incorporated/ implemented during the course of contract.

TECHNICAL BID

S.N.	Documents to be submitted	Remarks
1	Certificate from the proprietor/partner/firm authorizing firm's representative to sign/participate in opening and negotiation of the tender (signature duly attested).	
2	Copy of GST registration certificate.	
3	Copy of PAN card.	
4	Copy of Income Tax Return of last financial year.	
5	Certificate of approval issued by Agmark	(From bidders of PVC Neck Sleeves)
6	Certificate regarding acceptance of all the Terms & Conditions as mentioned in the DNIT/ Tender document.	
7	Full address along with contact no. and e-mail id	

FINANCIAL BID**“Financial Bid for supply of following packing Material as per Hafed’s Specifications”
(Qty. in Nos.)**

Sr No	Name of Item	Tentative Requirement	Offered qty. (Nos.)	Offered rate (Rs. per piece exclusive GST)
1	PVC Neck Sleeves for 1 ltr. bottle. (F.O.R. Rewari)	5,00,000		
2	PVC Neck Sleeves for 1 ltr. bottle. (F.O.R. Narnaul)	5,00,000		
3	Aluminum WAD for 5 ltr. Jar (F.O.R. Rewari)	2,00,000		
4	Aluminum WAD for 5 ltr. Jar (F.O.R. Narnaul)	2,00,000		
5	Printed 5 Ltr square Tin Newman type closure (F.O.R. Rewari)	10,000		