



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711, E-mail: hafed@hry.nic.in  
Web-site: [www.hafed.gov.in](http://www.hafed.gov.in)

**Short term e-tender notice**

Short term e-Tender notice is invited for supply, installation and commissioning of **“FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE** along with **EXTENSION CONVEYOR”** for packing of edible oils on F.O.R (on turnkey basis) at Hafed Oil Mill Rewari and Narnaul.

Name of Items	HOM, Narnaul	HOM Rewari	EMD
<b>“FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE along with EXTENSION CONVEYOR”</b>	<b>One set</b>	<b>One set</b>	<b>1,00,000/-</b>

Hafed invites online bids from manufacturers/reputed firms for supply, installation & erection/commissioning of **Machine** for packing of edible oils on F.O.R basis strictly as per Hafed's specifications/terms. The tender document containing all details such as fees, EMD, specifications and other terms & condition and same are also available on portal <https://haryanaeprocurement.gov.in> or at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The parties / bidders can submit their bids through e-Tender portal as per dates given below:

Downloading of Tender Document / Online Bid preparation & Online directly transfer of funds	22.01.2018
Submission of online bid	23.01.2018
Opening of Technical bid	24.01.2018
Opening of Financial bid	24.01.2018

All bidders are required to get register on e-tendering portal & obtain Digital Signature from M/s Nextenders (India) Pvt. Ltd, Panchkula. Technical & Financial bid will be opened on 24.1.2018 at Hafed Corporate Office, Sector-5, Panchkula (Haryana) and negotiations will be held on the same day. Hafed reserves the right to reject/accept any/all the tenders without assigning any reason whatsoever.

Managing Director,  
Hafed Panchkula.

## **TENDER FORM**

The Parties/Bidders can submit their tender documents as per the dates mentioned in the key dates:-

<b>SN</b>	<b>Particulars</b>	<b>Remarks</b>
<b>1</b>	<b>On line submission of Tender Fee &amp; e-service Fee(Rs 1500/- and EMD (Rs 100,000/)</b>	<b>On 22.01.2018 Upto 5:00 PM</b>
<b>2</b>	<b>On line Bid submission</b>	<b>On 23.01.2018 Upto 5.00 PM</b>
<b>3</b>	<b>Manual submission of additional/supporting documents only.</b>	<b>On 24.01.2018 Upto 2.30 PM</b>
<b>4</b>	<b>Date and Time of opening of Technical Bids</b>	<b>On 24.01.2018 at 11.00 AM</b>
<b>5</b>	<b>Date and Time of opening of Financial Bids of only valid Bidders</b>	<b>On 24.01.2018 at 3.00 PM</b>

## **TERMS AND CONDITIONS FOR ONLINE BIDDING**

This is a two-bid tender to be submitted through e-tender, which can be downloaded from the website [www.hafed.nic.in](http://www.hafed.nic.in) and online from <https://haryanaeprocurement.gov.in>. The technical as well as financial bid is to be submitted online on the web portal <https://haryanaeprocurement.gov.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time.

**The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**

1. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of EMD fee in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**

2. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.

The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee (Rs.500/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

**Important Note:**

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

**INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:-**

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

## **2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**M/s Nextenders (India) Pvt. Ltd.  
O/o. DS&D Haryana,  
SCO-09, IInd Floor,  
Sector-16,  
Panchkula-134108**

**E-mail:** [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)

**Help Desk:** 0172-2582008-09, 2618292 &

**1800-180-2097 (Toll Free Number)**

- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use

the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3. Opening of an Electronic Payment Account:**

For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

**4. Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <http://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

**5. Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

**6. Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e - Procurement portal <https://haryanaeprocurement.gov.in>

**7. Key Dates**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**8. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**

**8.1 Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**8.2 Preparation & Submission of online Application/Bids:**

(i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.

(ii) Scan copy of Document to be submitted/uploading for Technical bid under online Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.

**A. Only Electronic Form (Refer Tender document).**

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**NOTE:-**

**(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.**

**(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.**

In the first instance, the online payment details of tender document fee + e-Service and EMD & Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

**Guidelines for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

**A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

**B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.

- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.

- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT/OTC**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
  - Beneficiary account no: (unique alphanumeric code for e-tendering).
  - Beneficiary IFSC Code:
  - Amount:
  - Beneficiary bank branch:
  - Beneficiary name:



- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

**List of Net banking banks**

- |                                    |                               |
|------------------------------------|-------------------------------|
| 1. Allahabad Bank                  | 2. Axis Bank                  |
| 3. Bank of Bahrain and Kuwait      | 4. Bank of Baroda             |
| 5. Bank of India                   | 6. Bank of Maharashtra        |
| 7. Canara Bank                     | 8. City Union Bank            |
| 9. Central Bank of India           | 10. Catholic Syrian Bank      |
| 11. Corporation Bank               | 12. Deutsche Bank             |
| 13. Development Credit Bank        | 14. Dhanlaxmi Bank            |
| 15. Federal Bank                   | 16. HDFC Bank                 |
| 17. ICICI Bank                     | 18. IDBI Bank                 |
| 19. Indian Bank                    | 20. Indian Overseas Bank      |
| 21. Indusind Bank                  | 22. ING Vysya Bank            |
| 23. J and K Bank                   | 24. Karnataka Bank            |
| 25. Kotak Mahindra Bank            | 26. Karur Vysys Bank          |
| 27. Punjab National Bank           | 28. Oriental Bank of Commerce |
| 29. South Indian Bank              | 30. Standard Chartered Bank   |
| 31. State Bank of Bikaner & Jaipur | 32. State Bank of Hyderabad   |
| 33. State Bank of India            | 34. State Bank of Mysore      |
| 35. State Bank of Travencore       | 36. State Bank Of Patiala     |
| 37. Tamilnad Mercantile Bank       | 38. Union Bank of India       |
| 39. United Bank of India           | 40. Vijaya Bank               |
| 41. Yes Bank                       |                               |

**For making payment through Demand Draft against the online Challan generated for OTC:**

The intended bidders are require to draw demand draft in favour of below furnished details.

Sr No.	Account title
1	GOH E- PROC EMD ESCROW A/C DSND HAFED

## Tender document

Tender document for supply of “**FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE** along with **EXTENSION CONVEYOR**” for packing of edible oils on F.O.R on turnkey basis at Hafed Oil Mill Rewari and Narnaul

Hafed Phone Nos. 0172-2590520-26

E.Mail: [hafed@hry.nic.in](mailto:hafed@hry.nic.in)

Website: [www.hafed.gov.in](http://www.hafed.gov.in)

HOM Narnaul No.01282-256142,

E-mail: [omhfdnrl@hry.nic.in](mailto:omhfdnrl@hry.nic.in)

HOM Rewari : 01274-254427

E-mail [omhfdwr@hry.nic.in](mailto:omhfdwr@hry.nic.in)

### 1.0 Back ground Information

Hafed has set up Oil Mill at Rewari & Narnaul (Haryana) of 30 TPD crushing capacity of Mustard Seed by each mill.

#### 1.1 Requirement:

Name of Items	HOM, Narnaul	HOM Rewari
“ <b>FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE</b> along with <b>EXTENSION CONVEYOR</b> ”	One set	One set

### Specifications are given in Annexure-1

#### 2.0 Invitation of Bids:

- 2.1 Hafed is looking reputed Manufacturers/ ISO certified firms/parties for supply, installation & erection/commissioning of **machine** on **F.O.R** on turnkey basis at Hafed Oil Mill Rewari and Narnaul.
- 2.2 Tenderers are advised to study all technical and financial aspects, instructions, forms, terms and specifications carefully mentioned in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.
- 3.0 The Payment for Tender Document Fee **Rs.500/- (Rs. five hundred only)** and **E-service Fee of Rs.1000/- (Rs. one thousand only)** both are Non- refundable can be made by eligible parties/bidders online directly through Debit Cards or Internet Banking Accounts and the Payment for **EMD**, if any, as mentioned in **KEY DATES** can be made online directly through Debit/Credit/RTGS / NEFT or Internet Banking and the bidder would remit the funds on or before specified date.

#### Procedure for submission of Bids

The bids shall be submitted online in two separate envelopes:

“Envelope 1: **Technical Bid**

The parties/bidders shall upload the required details online in the Technical Bid

“Envelope 2: **Financial Bid**”

The bidders shall **quote** the prices in price bid format under Financial Bid.

Bidders are mandatorily required to submit the technical and financial bid in the prescribed online format only. No manual bids shall be entertained.

3. The tenderers are required to quote the price on F.O.R. basis at Hafed Oil Mills, Rewari & Narnaul inclusive of GST, Octroi etc and as per Hafed Specifications, terms & conditions, including erection, commissioning and testing/trial run of Machine.
4. Conditional bid shall not be entertained.
5. On acceptance of tender, the date of supply of Machine should be strictly adhered to failing which Hafed reserves the right to cancel the tender by forfeiting the earnest/security amount of the tenderer.
6. **Validity of offer:** The offered rates should be valid for a period of **30 days** from the date of opening of e-tender.  
Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

**General terms & conditions:**

1. **Execution of contract:**  
The supplier shall be solely responsible for the execution of the contract and the whole contract is to be executed to the entire satisfaction of the Federation.
2. **Rate:**  
Rate shall be on F.O.R basis only at Hafed Oil Mills, Rewari and Narnaul, Haryana inclusive of GST, octroi, loading and packing charges, transit insurance, erection, commissioning and testing/trial run of machine etc.

3. **Negotiation:**

**Negotiation will be held on the date of opening of financial bid. All the bidders are advised to be present at the time of opening of financial bids for negotiation or if not available then negotiation to be done through e-mail.**

Hafed reserves the right to negotiate the rates. However, the negotiations could be held upto L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 and L-3 is within 5% of the L-1 quoted rate. In case where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by the L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as L-1 bidder. As regard the apportionment of the quantity of the supplies, the finally determined L-1 bidder would be accorded due preference and the allocation of the order may be decided by Hafed subject to information available in the DNIT for example his offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. or any other rational parameter. The balance order may be apportioned between the L-2 and L-3 bidders, if they accept the final L-1 rates on the basis of identical information, for example their offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. which may be decided by Hafed on case to case basis.

The tenders shall only be accepted of those parties who will offer total required quantity.

4. **Delivery/Liquidated Damages:**

The supplier shall undertake to complete the supply, installation, erection & commissioning of Machine within **30 days** from the date of placing of purchase order. The late supplies will be accepted with penalty @ 2% for each week or part there of

by which delivery is delayed subject to maximum of 10%. The supplier is responsible to give safe delivery of the machines F.O.R at Hafed Oil Mills, Rewari and Narnaul. The supplier will be responsible for any loss/damage etc. during transit. If the damaged/defected item is received then same will be replaced at supplier cost.

Supplies shall be accepted on working day only. The truck should carry a proper bill along with other documents required in transit. The machines will be accepted and entered at gate with proper bill of the supplier to whom the order is placed by Hafed.

**5. Insurance:-**

The supplier shall dispatch all the consignments duly insured for all transit risks according to the dispatch instructions given by the Federation. To avoid complications that may arise at the time of settlement of claims by under-writers for transit losses, the insurance coverage should be arranged by the supplier.

**6. Guarantee:**

The supplier shall provide guarantee in writing for the satisfactory performance of the Machines in accordance with the specifications and norms fixed by Hafed for a minimum period of **2 years** from the date of successful trial run/commissioning of Machines.

**7. TERMS OF PAYMENTS:**

- All invoices shall be prepared in quadruplicate in favor of concerned Hafed Oil Mill, Rewari or Narnaul separately.
- 60% payment of invoice value shall be released within 10 days after receipt of machine as per specifications along with proper bill.
- 30% payment of invoice value shall be released after 7 days of erection & commissioning under satisfactory trial run of machines for minimum 2-3 days.
- **10% payment of invoice value shall be released after one month successful running of machine.**
- In case of any discrepancy, the supplier is bound to get the machines in proper running condition failing which the work will be got done at the risk and cost of the supplier. Supplier should therefore particularly ensure that the machines of correct specifications are supplied.
- No advance payment shall be made in any case. All remittance/bank charges shall be borne by supplier, if payment is released through Bank draft/RTGS/On-Line transfer.

**8. Removal of defects:**

If upon inspection any defects of whatsoever nature, are pointed out the federation/Purchaser or his nominee it shall be the duty of the supplier to rectify the same. As far as they are within the specifications mentioned in the supply order, within 2 weeks from the date of communication of defects.

**9. Packing:**

The Supplier shall pack the equipment sufficiently and properly to ensure its safe delivery without any loss or injury upto destination.

**10. Security & its Refund:**

The successful tenderer shall have to deposit security amount @10% of invoice value (including earnest money already deposited) within 15 Days from the receipt of purchase order by means of RTGS/Bank Draft/Bank guarantee in favour of "**Hafed**

**Oil Mills, Rewari or Narnaul payable at Rewari or Narnaul”** respectively for successful execution of the supplies/contract failing which EMD already deposited shall be forfeited. Security amount shall be released after guarantee period of 2 years. However, no interest whatsoever shall be paid on the earnest money / security amount by Hafed.

**11. Transfer and Subletting:**

The supply shall not sublet, transfer, assign or otherwise part with the contract to any person, firm or company directly or indirectly, or any part thereof without the previous written permission of the Hafed.

**12. Corrupt Gifts and Payments of commission:**

Any bribe, commission, gift or advantages given, promised or offered by or on behalf of the supplier, his agents or representatives or any one on their behalf to any employee, representative or agent of the Federation/or any person on his behalf in relation to the execution of this or any other contract with the Federation shall, in addition to the criminal liability under the laws in force.

**13. Arbitration:**

In case any dispute arises in between the party in connection with the purchases, the matter will be referred for only Sole Arbitration to the Managing Director, Hafed or his/her authorized nominee and his/her award will be final and binding on both parties.

## **TECHNICAL BID**

### **Following documents are to be uploaded in Technical Bid:**

1. Copy of GST registration certificate.
2. Copy of PAN card.
3. Copy of Income Tax Return of last financial year (2016-17).
4. Certificate regarding acceptance of all the Terms & Conditions as mentioned in the DNIT / Tender document.
5. Work performed as prime supplier on works of a similar nature during the last three years (Attached copies of purchase order.)

Year	Name & address of purchaser	Description of machine	Purchase order No. & date	Value (Rs. In lakhs)
1	2	3	4	5

6. Financial reports balance sheet **for the financial year** (2016-17).
7. Add list of spare parts with their minimum rates applicable for minimum. 2 years after expiry of the guarantee period of the machine
8. AMC charges for Min. 2 Years after expiry of the Guarantee period of the machine with details of visits and also mention per visit charges for next 2 years after expiry of AMC.(This is compulsory).

**FINANCIAL BID:**

(FINANCIAL BID WILL BE OPENED OF THOSE BIDDERS WHO WILL QUALIFY IN TECHNICAL BID)

1. The offered rates of machine should be included GST/all taxes & F.O.R. basis at HOM, Narnaul and Rewari and will be on TURNKEY Basis
2. Loading will be borne by the supplier whereas unloading will be borne by the Hafed

FINANCIAL BID for e-tender:

Sr. No.	Name of Machine	Required Set	Offered Rate for 6 head (Rs. per Set including GST/all taxes and F.O.R. at Hafed Oil Mills)	Offered Rate for 8 head (Rs. per Set including GST/all taxes and F.O.R. at Hafed Oil Mills)
1	"FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE along with EXTENSION CONVEYOR (in short - Machine)" <b>F.O.R. Hafed Oil Mill, Rewari</b>	One set		
2	"FULLY AUTOMATIC LINEAR VOLUMETRIC FILLING MACHINE along with EXTENSION CONVEYOR (in short - Machine)" <b>F.O.R. Hafed Oil Mill, Narnaul</b>	One Set		

## ANNEXURE-1

<b>VENDORS CONFIRMATION FOR TECHNICAL SPECIFICATION OF <u>FILLING MACHINE.</u></b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Hafed Requirement</b>	<b>Vendor confirmation</b>
1	Capacity	35-40 PET Bottles Min. Per minute of 500 ml to 1000 ml and 6-8 HDPE jars per minute of 5 litre /kg	
2	Accuracy	+/-0.25%	
3	Head	6 or 8	
4	Container Filling Range	500 ml, 1000ml to 5 ltr/kg	
5	Type of Container to be filled	PET Bottles and HDPE Jars	
6	Type of Filling Machine	Volumetric	
7	Type of Liquid handled	Edible Oil	
8	Method of Filling	Through Nozzle	
9	Type of control system	PLC based	
10	Type of pump to be used	PD Pump	
11	Capacity of PD Pump	Min. 100 LPM	
12	Machine to be provided drip free operation	Drip free	
13	Motor Power	Vendor to specify	
14	Features of Filling Machine	a) No Bottle No fill b) Bottle entry & exit c) Nozzle adjustment d) Nozzle movement e) Provision of quantity adjustment f) Ease of operation g) Manual & Auto operation h) Speed control of conveyor	
15	Guarantee	2 years Min.	
16	Model no of the machine	Vendor to specify	
17	Air Requirement	Vendor to specify	
18	Make of Filling Machine	Vendor to specify	
19	<b>EXTENSION CONVEYOR</b>	<b>Length to be specified by vender</b>	



